

The Annual Quality Assurance Report (AQAR) of the IQAC 2012-2013

2.14 Significant Activities and contributions made by IQAC

- Proposal (approved by G.B.) made to State Government for Indoor stadium.
- To upgrade technology and computerization of different section of our college, purchase Computer, Projector, Photocopier machine, Printer, Scanner etc.
- The College provided a good fund(UGC) for purchasing of new books and journals in the College Library.
- Organised college level seminar.
- To enhance students amenities and facilities , College funds were provided for purchase of furniture.
- IQAC reviewed the academic performance of all departments and suggested steps to improve overall teaching learning to the management.
- The feedback from the students & parents has actively been reviewed in the Academic committee and recommendations have been made to the Teacher-in-Charge.
- In response of request of IQAC, TIC approved the college funds to purchase equipments for geography lab.
- Proposal was made by IQAC to TIC for establishing Network Resource Centre.
- Filling of Reports of AISHE
- Proposal was made to TIC for accommodation of teachers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Plan taken for provide at least one computer with net connection for each department.	2 departments were provided with the same
Proposal made for up gradation of room no.-26 for computer centre	Up gradation of room -26 for Computer centre completed.

Proposal made to TIC to arrange Guest Lecturers for the coming session.	2 Guest Lectures appointed.
Plan taken for AMC of UPS & Photocopier machine.	Proposal accepted and mentainance work was completed
Support to minority community, physically challenged, weaker students	Fellowships and special support provided.
To take feedback from the students	Feedback was taken from the students and actions were taken based on it.
To promote research activity	NRC was established.
Accomodation for Teachers	Work for Accomodation of teachers on rental basis started.
Augmentation of Sports Infrastructure	Improvement of college play ground was completed (Rs.600000).
Improvemenr in drinking water.	An arsenic free water plant was installed in the campus from college fund (Rs. 738000).

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Regular quarterly meeting
- Regular guideline about the teaching and learning including regular practical classes
- Overseeing the academic activities of different department including organisation of quiz competition, seminar, paper presentation etc.
- Encouraging the teachers to use PPT in the teaching learning processs

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

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| <ul style="list-style-type: none"> • Established Net Work Resource Centre from UGC grand • Encouraged the faculty member to apply for Ph.D and publish papers in reputed journal. |
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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- BLOOD DONATION CAMP

- TREE PLANTATION

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has suggested that the college authority regularly interacts with all the communities to make aware about the student support services to ensure smooth functioning of each service. IQAC has suggested that the college provides a properly equipped gymnasium for the students.

5.8 Details of gender sensitization programmes

Awareness programme organised.

6.1 State the Vision and Mission of the institution

The Mission & Vision of the college is the inclusiveness in education, i.e. increase the scope of education which is equally accessible to all irrespective of caste, gender, etc.

6.3.2 Teaching and Learning

Teachers are encouraged to use ICT techniques.
Tutorial and remedial classes were taken

6.3.3 Examination and Evaluation

The college keeps up a system of continuous evaluation through intra-departmental tests and term-end tests where students must qualify to get through to university examinations.

6.3.4 Research and Development

Research sub-committee encouraged the teacher for PH.D enrolment and for publication of quality paper in reputed journal.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We are interested to go for online public access catalogue (OPAC).
Work of Smart class room is about to be started.

6.3.6 Human Resource Management

The Roster of teaching staff has been set along government norms, and the same for nonteaching staff is soon to be authenticated.

Student facilities are extended to optimum levels, with a collaborative arrangement with the Students' Health Home, a Grievance Redressal Cell, a Women's Grievance Cell

6.3.7 Faculty and Staff recruitment

7 guest teachers were recruited.

Requisition were send to WBCSC for full time teachers.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher meets periodically to discuss the progress of the student and general atmosphere of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college campus is declared as the no smoking and no plastic zone. Tree plantation has been made.

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Work of smart class room started. Comprehensive use of ITC in teaching and learning. Remedial and tutorial classes were taken.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Budget of the College is being prepared.**
- **Wiring of the college is going to be changed.**
- **Students are always motivated for better results through**
 - I) Continuous evaluation of students through class tests.**
 - II) By personal contact to student and guardian.**
 - III) Audio-visual teaching practice have been initiated by introduction of smart room.**
- **The project of water plant started.**

- **The project of day care centre and accommodation for teachers on rental basis completed.**
- **NRC was set up.**

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Transparency in financial management

Admission on the basis of merit only i.e. transparency in admission process.

7.4 Contribution to environmental awareness / protection

The college campus is declared as the no smoking and no plastic zone. Tree plantation has been made.

8. Plans of institution for next year

Expansion in the number of class room and introduction of since programme in the college.