
SECTION A: Preface

The importance of education was recognized by the Independent India from the very beginning, and the government of Independent India gave high priority to education for social development. This was very much reflected in the very first Five-Year Plan. The National Policy on Education (1968) considered education as an investment - an indeed a 'crucial' investment (National Policy on Education 1986).

At present the education system of India, both at the national and state level, is going through a transitional phase as it is striving to adjust itself to the process of globalization and economic reforms. Hence two concepts viz. i) universalization of education- expected to bring about inclusive development by encouraging the under-privileged segments of the society to participate in the formal learning process and ii) globalization of education- attempting to integrate the flow of knowledge in the global space, have been injected into the domain of policymaking and planning.

Dr. B.R.Ambedkar College was established in 1973. That since its inception in 1973, this rural Degree College has been catering to the needs of higher education of a vast locality in between Krishnagar and Karimpur of Nadia and a part of Murshidabad District. Presently, our principal aim is to impart finest quality of higher education to one and all irrespective of differences in gender, caste, religion and socio-economic conditions. This college is located at Betai, a distance of 55 Km. from the District Head Quarter of Nadia District, namely Krishnagar. This is a rural College and located near Indo-Bangladesh boarder (3 KM).

From 1973 to 1999 the college was affiliated to the University of Calcutta. From 1999 onwards this college has been incorporated under the University of Kalyani, which is located 110 Km. way from Betai. Post-graduate teaching was introduced in Bengali, History in Distance mode of Kalyani University (DODL) from 2008. In 2009 the college

was given the status of C Grade with CGPA 1.76 by the National Assessment and Accreditation Council of University Grants Commission. The college has undergone many changes and substantial amount of upgradation has taken place in terms of technology, research and teaching which will be discussed in details in the subsequent sections. Attempt has been made to initiate and incorporate the recommendations suggested in the recommendations suggested in the Cycle I of Accreditation. The limitations and challenges faced by the institute and the steps taken to overcome the hurdles have been analysed and presented in this Self Study Report for Cycle II Accreditation 2015.

During the preparation of Self Study Report, we have collected data teacher-wise individual-wise, department-wise and institution-wise. In this regard, cooperation and assistance from all the stakeholders are gratefully acknowledged. Without such cooperation it would not have been possible for us to submit this SSR for second cycle of Re-accreditation process.

Submitted by:

Teacher-in-Charge

Dr. B. R. Ambedkar College

PO: Betail, DIST: Nadia

STATE: West Bengal

PIN: 741163

Prepared by: Steering Committee, Internal Quality Assurance Cell

SWOC ANALYSIS OF THE INSTITUTION

Strengths:

- It is a rural college located at indo-Bangladesh boarder. At present it is a large institute providing education to approximately 6000 students. Its regional setting has enhanced its significance as a centre of learning thereby ensuring the economic viability of the institute.
- As the college began its journey with donation of land by the local people, the area owned by the college is very large and only about 15.54% of the area currently forms the built up area. Hence there is no dearth of space for further expansion of infrastructure. The lush green spacious environment provides a beautiful and peaceful ambience which is conducive to concentration and learning. Moreover sufficient space for playing facilities is an asset.
- The college was originally affiliated to the University of Calcutta and was later shifted to the University of Kalyani. Under both the Universities the academic performances of the students of the college in the University examinations is better than the average for the University.
- The college is playing a significant role in inclusive education by catering to the needs of education for the all sections of the society coming from rural background.
- As the college has General courses for the less meritorious students it is also playing an important role in the process of universalization of education.

- The college has ensured the gradual building up of a large and highly enriched library.
- There has been a concerted attempt to upgrade the technological component in the institute and there has been active participation of the teaching and non-teaching staff in the process. The lack of resistance for adoption of updated technology in the form of computerization of admission, office administration and library as well as in the departmental activities is a healthy and progressive sign.
- A hostel for ladies is under construction and is about to complete.
- The relationship between teachers and students is warm and cordial adding to the genial atmosphere in the College.
- Teaching as well as non-teaching staff extend their views and full support for the amelioration of the Institution.
- The College is greatly benefitted by the full co-operation extended by The Higher Education Department, Government of West Bengal.
- The NSS wing of the College ensures active involvement of the students in their social responsibilities.
- The college provides all possible students supports services.

Weaknesses :

- As the institute has no autonomy, its contribution in curriculum designing and modification is very limited.
- Further expansion of new courses will suffer from lack of sufficient space as classrooms and laboratories. New expansion is becoming essential. This requires funds for construction.
- Shortage of full time teachers in many departments.
- Shortage of full time office staff.

Opportunities :

- Sufficient space exists for physical expansion of buildings and facilities.
- Add-on courses of computer applications and functional English classes or spoken English classes are being planned to be opened in the near future in collaboration with other institutes.
- The Library needs more reorganization and the process of computerization needs to be completed at the earliest.
- Opportunities exist for enhancing the security and communication system in the campus. Already CCTV and intercom facilities have been installed which will be further expanded.
- Faculty members and other staffs help the students in all respect.

Challenges :

- The college lacks full time faculty members and staff members
- The socio-economic background of the students is a major challenge before the institution. Most of them are first generation learners.

We look forward to a new future, overcoming the challenges in our way, thereby creating the possibility of unfolding new vistas for the institution and its students.

SECTION B : Executive Summary

CRITERION I: CURRICULAR ASPECTS

The vision of the college is to provide access to higher education to a greater section of students from all quarters of the society particularly to the weaker sections through formal and non-formal learning mode.

- The college is affiliated to University of Kalyani and implements the curricula of the university to its UG departments. The college does not enjoy academic autonomy.
- The college offers nine Honours (major) courses in Humanities subjects. The college also offers (study centre) 4 PG programmes under distance learning mode of Kalyani university
- All the departments are full of competent and qualified teachers.
- Extensive use of OHP, power point presentation and internet is commonplace in the teaching.
- Students are encouraged to participate in seminars, debates etc and also advised to access internet to get the latest knowledge of the subjects.
- Parent-teacher-student meets are arranged to discuss the examination results and problems arising out of teaching methodology.

- The Governing body and different stakeholders are kept alert about different enrichment programmes and they always try to accommodate the suggestions to improve matters.
- Value education, seminar on communal harmony, rural development, health awareness programmes are held regularly. NSS and other community activities like Freshers' welcome, blood donation camp, Annual Social function etc. are organized to enhance the quality of enrichment.
- A career counselling cell exists for better career options.
- The college has to follow the syllabus framed by the affiliating University. Teachers of the college always respond actively to any call for workshop on changes and reforms in syllabus. They prepare suggestions according to their expertise in the area and their pool of experience as paper setter, moderator and examiner in the University examinations. They also use their experience from the feedback from the students to suggest improvement in teaching methodology.
- Departments participate in the workshops and seminars organised by the universities and research bodies. Teachers also participate in UGC sponsored career oriented courses to enrich themselves.

CRITERION II: TEACHING - LEARNING AND EVALUATION

The following are the major highlights in Teaching-Learning and Evaluation criterion of the college:

- The college ensures wide publicity and transparency in its admission procedure.

- Admission is conducted completely on-line since 2014-2015 academic session.
- Merit is the sole criteria for admission. However, as per government norms seats are reserved for SC, ST, OBC (both A and B Category) and physically challenged students and students under sports quota.
- Constant monitoring of the students is done through class tests, student seminars, keeping track of the attendance of students etc.
- Special care is given to the weaker students in the Remedial and Tutorial classes. Advanced students are encouraged to pursue their goals and given assistance by the teachers according to their needs.
- Besides the traditional lecture method, students are initiated to **Interactive Learning** through participation in students seminars, conferences, debates, quiz competition etc. ICT enabled tools like Overhead and LCD Projectors, screens etc are used by the teachers to generate student interest in these seminars and interactive lectures. **Collaborative Learning** is promoted through the educational tours, environmental projects as well as in the laboratory classes.
- The library and the laboratories of the college are constantly augmented through UGC grants.
- The IQAC is an actively functioning unit which through constant discussion with the Principal, teachers and other stakeholders ensures the successful flow of the teaching-learning process.
- The teachers are encouraged to participate in the Orientation Programmes, Refresher Courses, Summer/Winter Schools etc.

- The teachers are also actively encouraged to participate in seminars, conferences etc. as well as to present papers in them.
- The institution ensures that all stakeholders, especially the students and teachers, are aware of the evaluation process by providing requisite information through the Prospectus, Academic Calendar, institutional notification circulated amongst the faculty and students, circulating notifications and circulars from the affiliating university, annual Parents-Teachers Meeting etc.
- The college abides by the evaluation reforms of the affiliating university as and when imposed.
- The college also takes proper measure to redress the evaluation related grievances of the students.

CRITERION-III: RESEARCH, CONSULTANCY AND EXTENSION

Although the primary aim of the College is to impart quality education , the institution has a broader vision to promote research culture among the teachers and the students. The following are the major highlights in Research, Consultancy and Extension criterion:

- The college has a dedicated Research Committee which encourages faculty members to engage in research activities
- The Departments of the College organize Seminars and Symposiums from time to time,

- The Research Committee encourages teachers to participate in Seminars and Symposiums and accordingly, a large number of teachers have participated and presented papers in national and state level seminars.
- The college has installed Eviews and Stata softwares to augment the research activities among the teachers.
- Apart from research activity other extension activities are also regularly undertaken by the NSS unit of our college.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The following are the major highlights in this criterion related to Infrastructure and Learning Resources:

- The college built in a sprawling campus of 7.67 acres of land.
- The college has installed an arsenic free water plant .
- Infrastructural spaces or other arrangements are allotted to different cells like IQAC, Grievance Redressal Unit, etc.
- The college library is rich in books. Besides the Main Library, there are seminar library facilities for each academic department.
- The college gives increasing importance to ICT tools .
- Introduction of CCTV surveillance in the college campus.

- The college has a website of its own www.brambedkarcollegebetai.in. The website is updated regularly. On-line admission process is conducted through this site.

CRITERION V: STUDENT SUPPORT AND PROGRESSION:

The College comprises students from diverse geographical, social and economic backgrounds. Socially and economically disadvantaged students are provided financial support with various scholarships, endowments and free ships. The Career Counseling Cell provides updated information to the students about various job opportunities, scope and prospects of further studies along with some study material for competitive examinations. The following are the major highlights in this criterion:

- The college publishes a prospectus every year which is issued to the students seeking admission to the college. The prospectus contains extensive information about the college and its curriculum. An academic calendar pertaining to college activities throughout the year is published by the college.
- Different types of financial assistance are provided to the students enabling them to continue with their studies by the State Govt., Central Govt. and a few other agencies.
- Students belonging to the SC/ST/OBC and economically weaker sections of the society are taken care of by the college beginning from admission into the college.
- The college provides a healthy environment to the students through several welfare means such as the Students' Health Home Scheme, Grievance Redressal Cell, Career Counseling Cell and a fully functional Students' Section in the college office.

- The college has an active Anti-ragging Cell to take prompt action in case of any untoward incidents on college premises.
- The college has constituted a committee on Gender sensitization and prevention of sexual harassment, although not a single case has been formally reported so far.
- Record keeping of student progression is done by means of personal contacts at the initiative of faculty members.
- The college has an elected Students' Union which actively participates in organization of various co-curricular and extra-curricular activities such as programmes of Study Circle, Mock Parliament, various cultural programmes, indoor and outdoor game competitions, annual sports meet etc.
- The Students' Union also has representation in various academic and administrative bodies to facilitate smooth functioning of the college.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT:

The College has always believed in progression through proper governance, leadership and management for a holistic development of the college. The major points in this regard are enumerated below:

- The Principal is the key element in developing the organizational structure, formulating and implementing the strategy of development. It is his responsibility to ensure the operation of an efficient fiscal and human resource management system which will promote the best practices.

- The institution is administered by the Higher Education Department of Government of West Bengal. All the appointments, confirmation, promotion, teaching and non-teaching staff are being controlled by the Department of Higher Education.
- The Principal, as per discussion and resolutions adopted by different recommending bodies, including the Governing Body recommends and forwards the respective matter for approval of the Higher Education Department. Once the proposal is approved, the execution of work is done with the assistance of all concerned under the supervision of the Principal.
- To implement the institutional strategic plans different academic and administrative committees and sub-committees are constituted.
- Through the Students' Union, the college regularly receives the report regarding the fulfillment of all their academic needs as well as the welfare programmes like scholarship, free studentship.
- The institution has a Grievance Redressal Cell.
- The grants received by the college are regularly audited by the registered auditors of the Audit and Accounts Department of the Government of West Bengal
- The Internal Quality Assurance Cell (IQAC) plays a major role to reinforce the culture of excellence and under its leadership, the faculty members are always encouraged to update themselves and to inject the updated knowledge to their students.

CRITERION VII: INNOVATIONS AND BEST PRACTICES

The Innovative measures and the Best Practices adopted by the college in the last four years are listed below:

- Monitoring the environmental balance within the campus through measures like organizing Tree Plantation programme, declaring the campus as No-Smoking and No-Plastic zones.
- Regular student seminars and internal assessment in each department.
- Introduction of UGC Funded Remedial Courses for SC, ST and OBC (non-creamy layer) students and UGC Funded Entry in Services Courses.
- Introduction of Anti-Ragging Cell.
- Salary of the staff through COSA software.
- Computerized collection of students' fee and partial digitization of office records.
- Two best practices have been identified by the college – i) Promotion of Research activities among the Teaching Faculty and ii) Introduction of Complete Online Admission Process.

Part I : Institutional Data

Section :C Profile of the College

1. Name and address of the College :

Name: Dr. B. R Ambedkar College	
Address: PO. Betai, Dist: Nadia, State: West Bengal	
PIN. 741163	State: West Bengal
Website: ambedkarcollegebetai.in	E-mail : ambedkarcollege@rediffmail.com

2. For communication:

Name	Area/ STD code	Tel. No.	Fax No.	E-mail
T.I.C : Prof Pankaj Bhattacharyya	03471	254207	254716	ambedkarcollege@rediffmail.com
Vice Principal :	Not Applicable			
Steering Committee Coordinator : Dr. Pijush Kanti Dev		097327 08384		pijush_74@yahoo.com

3. Status of the Institution:

Affiliated College

Constituent College

Any Other Specify

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By Shift

i. Regular

ii. Day

iii. Evening

5. Is it a recognized minority institution?

Yes

No

6. Sources of Funding:

Government

Grant-in-Aid

Self-Financing

Any Other

7. a. Date of establishment of the college:

19.11.1973

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

University of Kalyani, West Bengal

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	12.10.1982	
ii. 12 (B)	12.10.1982	

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.):

Not Applicable

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes

No

b. for its performance by any other governmental agency?

Yes

No

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts	267500 sq mts
Built up area in sq. mts.	5700 sq mts

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Auditorium/seminar complex with infrastructural facilities

- Sports facilities

play ground

swimming pool

gymnasium

Hostel

Boys' hostel

- i. Number of hostels **00**
- ii. Number of inmates
- iii. Facilities (mention available facilities)

Girls' hostel

- i. Number of hostels **0 (Under construction)**
- ii. Number of inmates - **NA**
- iii. Facilities (mention available facilities)

Working women's hostel -

- i. Number of inmates **NA**
- ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise)
- Cafeteria – 01
- Health centre - NA

First aid, Inpatient, Outpatient, Emergency care facility

Ambulance : Arranged from the local government hospitals when the situation demands.

Health centre staff -

Qualified doctor	Full time	0	Part-time	0
Qualified Nurse	Full time	0	Part-time	0

Facilities like banking, post office, book shops: None

Transport facilities to cater to the needs of students and staff: **None**

Animal house: **None**

Biological waste disposal: **None**

Generator or other facility for management/regulation of electricity and voltage:
04

Solid waste management facility: None

Waste water management: None

Water harvesting: None

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1.	Under Graduate B.A Honours	B.A Honours in English	3 years	10+2	English	60	42
		B.A Honours in Bengali	3 years	10+2	Bengali	201	201
		B.A Honours in History	3 years	10+2	Bengali	117	104
		B.A Honours in Geography	3 years	10+2	Bengali	45	44
		B.A Honours in Philosophy	3 years	10+2	Bengali	81	58
		B.A Honours in Education	3 years	10+2	Bengali	60	58
		B.A Honours in Sanskrit	3 years	10+2	Bengali	62	62
		B.A Honours in Political Science	3 years	10+2	Bengali	68	50
2.	B.Com Honours	B.Com Accountancy Honours	3 years	10+2	Bengali	29	1
3.	B.A General	B.A General	3 years	10+2	Bengali	2065	2623

4.	B.Com General	B.Com General	3 years	10+2	Bengali	42	1
5.	B.Sc General	B.Sc General	3 years	10+2	Bengali/ English	60	1
College offers PG Programme in Bengali, English, History and Education under DODL of Kalyani University.							
	Post-Graduate						
	MA	MA IN BENGALI	2 Year	BA WITH Bengali	BENGALI		172
	MA	MA IN HISTORY	2 Year	BA WITH HISTORY	BENGALI		112
	MA	MA IN ENGLISH	2 Year	BA WITH ENGLISH	ENGLISH		14
	MA	MA IN EDUCATION	2 Year	BA WITH EDUCATION	BENGALI		52

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	3
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science				
Arts	Bengali	✓	✓	
	English	✓	✓	
	History	✓	✓	
	Political Sc.	✓		
	Philosophy	✓		
	Geography	✓		
	Education	✓	✓	
	Sanskrit	✓		
Commerce	Commerce	✓		
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system

b. semester system

c. trimester system

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme b.

NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme b.

NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education

Programme separately? Yes No

20. Number of teaching and non-teaching positions in the Institution

Position s	Teaching faculty										Non - teac		Techn ical staf	
	Professor		Associate Professor		Assistant Professor		CWTT		PTT					
	*M	*F	*M	*F	*M	*F	M	F	M	F	*M	*F	*M	*F
Sanctioned by the UGC / University	0	0	2	0	3	2	1	0	10	2	8	1	0	0
Yet to recruit	0	0	0	0	4		0		0		7	0	0	0
Sanctioned by the Management/ society or other authorized bodies Recruited	0	0	0	0	0	0	0	0	0	0	21	0	0	0
Yet to recruit	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate		Assistant		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	2	1
PG	0	0	2	0	3	2	7
Temporary teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	17	2	0
Part-time teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	2	0	1
PG	0	0	0	0	9	3	12

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 19
23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2014-15		2013-14		2012-13		2011-12	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	900	750	750	810	850	650	750	690
ST	20	2	10	7	25	5	17	04
OBC	1050	915	950	905	950	725	805	850
General	925	938	1050	718	850	918	850	818
Others	0	0	0	0	0	0	0	0

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.	Ph.D.	Total
Students from the same state where the college is located	5475	0	0		5475
Students from other states of India	0	0	0	0	0
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0
Total	5475	0	0	0	5475

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

UNIVERSITY OF KALYANI

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered -

SL NO	PROGRAMME LEVEL	PROGRAMME	NO OF TEACHERS	NO OF STUDENTS	TEACHER-STUDENT RATIO
1	BA HONOURS	BENGALI HONS	6	201	1:33
2		ENGLISH HONS	3	42	1:14
3		GEORAPHY HONS	4	44	1:11
4		POL.SC	4	50	1:12
5		PHILOSOPHY	3	58	1:19
6		SANSKRIT HONS	4	62	1:15
7		EDUCATION HONS	4	58	1:14
8		HISTORY HONS	5	104	1:21

	B.COM HONS	COMMERCE	3	1	3:1
9	GENERAL	BA GENERAL	43	5475	1:98
	GENERAL	B.COM GENERAL	3	0	

29. Is the college applying for

Accreditation: Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 15/06/2009 , GRADE - C, CGPA - 1.76

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

228

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

185

33. Date of establishment of Internal Quality Assurance Cell

(IQAC) IQAC : 06/09/12

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to

NAAC

.

AQAR (i) 29/12/15

AQAR (ii) 29/12/15

AQAR(iii) 29/12/15

AQAR (iv) 29/12/15

35. Any other relevant data (not covered above) the college like to include.

(Do not include explanatory/descriptive information) :

Section D

Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION & MISSION :-

“Not gold, but only men can make
A people great and strong
Men who for truth and honor’s sake
Stand fast and suffer long
Brave men, who work while other’s sleep
Who dare while other’s fly
They build a nation’s pillars deep
And lift them to the sky.”

----- R.W. EMERSON

In keeping with the above saying, we at Dr. B.R.Ambedkar College, believe in building a nation – and for that building the future backbone of the nation – our students. This is, in a nutshell, the vision and mission of the institution. Though established in a rural setting, every attempt is made to help students realize their full potential. We understand that many of our students are first-generation learners. This situation is dealt with in an extremely careful manner and no stone is left unturned to raise the academic standards of the students, most of whom are from very poor households.

Following are the main objectives (vision and mission) of the college:-

- To create opportunities of higher education in Villages to cater to the needs of the poor rural masses
- To maintain advancement of higher education to build up this rural Degree college as an ideal Centre of Learning

- To make the College a source of inspiration for students so that the number of drop-outs are minimized
- To impart quality based education with the objective of acquiring skills that can prepare them to meet the realities of life. Skilled manpower and its systematic application are required in all fields – industry and agriculture.
- To help students acquire an awareness of and sensitivity to the total environment and its allied problems; to develop in the minds of the students a feeling of belonging to this ideal Institution of Higher Education
- To foster universal and eternal values, oriented towards the unity and integration of the community as a whole. Such education is directed to eliminate religious superstition, fanaticism, fundamentalism and violence from the society.
- To provide the infrastructure for physical education, sports and games in order to bring about an integrated development of the body and mind.
- To lay emphasis on modern educational technology to improve the academic standards, create awareness among the students and inculcate the spirit of dynamism in them.
- To motivate students to develop an analytical frame of mind so that they question and discover instead of accepting everything blindly
- To develop responsible citizens of the country who can strive for the betterment of humanity and to equip them with updated information so that they may face the challenges of the new millennium

The steps that are taken to translate the broad vision of the college into acts are as follows :-

- The college has an elected body of Students Union that takes great care to cater to the demands and needs of the students, whatever be their socio-economic background

- Seats are being increased in order to accommodate a vast number of students
- Together with the University of Kalyani, the College has a Department of Distance education in the subjects of English, History, Bengali and Philosophy
- In case of students with a poor socio-economic background, the college offers scholarships, full and half free studentship.
- Various co-curricular activities are carried out like Traffic control Programmes, Planting of Trees, Aids Awareness Campaigns etc.
- The College also organizes matches, competitions, sports and games for the physical development of its students
- Reservation is provided to the students of Other Backward Classes, Scheduled Castes and Scheduled Tribes
- More and more students are getting access to computers and they are encouraged to use them in their leisure time
- Efforts to instill values among the students are carried out by organizing programmes like Teacher's day, celebration of Dr.B.R.Ambedkar Jayanti etc.
- Pursuit of art and literature is encouraged and the Students Union publishes a yearly journal where students contribute whatever they can.

Thus, every attempt is made to ensure that the vision and mission of the college is carried out in a proper way. It is the feeling of unity and oneness in the college that transcends all groups or cultural differences and synthesizes all castes, linguistic and religious communities into a compact whole. However, there is always scope for improvement and the College is open to opinions on each of these matters.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Dr. B.R Ambedkar College being affiliated to the University of Kalyani is to abide by the curriculum designed by the parent University. Regarding the operational part of the curriculum, the different departments plan and implement the curricula by dividing it into two major modules- pre and post Puja vacation which is displayed on the notice board at the beginning of the session. The curricula contained in the modules are made effective through rigorous and interactive classroom teaching following a well -distributed Time-Table which is centrally designed.

Students are advised to use e-resource in all subjects and educational tours are arranged in practical based subjects like geography. Field based subjects regularly organize field trips with mandatory student participation. Students are encouraged to give seminars on topics both in and out of syllabus and for this separate classes are included in the routine. Special classes are arranged as and when necessary for the weaker students.

The College prospectus, academic calendar offer the idea about the delivery and transaction of the curriculum. These documents are reviewed and renewed every year by the teachers who incorporate new and necessary information.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Syllabus related seminars and workshops sponsored by different funding agencies like UGC, and State Government are organised by the departments regularly for effective implementation of the curriculum. The teachers also attend various Orientation Programmes, Refresher Courses, Seminars, and Workshops etc. outside the College. Moreover, they also conduct research projects under various schemes for achieving the aforesaid purpose.

The University issues circulars regarding the change in syllabus and pattern of

questions regularly to its affiliated colleges. It also invites teachers from its affiliated colleges to workshops arranged by it to discuss these matters time to time and takes suggestions from them regarding syllabus, teaching process, text books suitable to the course and evaluation techniques.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The teachers of the college offer valuable suggestions regarding the syllabus to UG Board of studies. The college implements and administers the syllabus with due sincerity. Regarding teaching the college teaches the syllabus framed by the University from all angles. The teaching is broadly based on books prescribed for the syllabus by the University. Journals, available in the library, are also used for teaching. Students are advised to use internet facility.

The students are assessed at various stages throughout the entire course across first, second and third year.

- Mid-term test is held each year, both for Honours and General Courses, at the middle of the session to assess the academic performance of the students which acts as an indication of success of curriculum implementation.
- Selection test is another means by which the progress of the students at the end of each session is assessed before they are sent up for their university examinations.
- Continuous evaluation is carried out at a regular basis by means of classroom interaction, tutorial classes and audio-visual presentation by the students on different topics included in the curriculum. Participation of students in various

project works assigned to them related to different issues included in the curriculum also helps in analysing and ensuring the achievement of the objectives of the curriculum.

- University examinations at the completion of the curriculum assigned for each term is a final determinant of the realisation of the objectives of the existent curriculum.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Departments participate in the workshops and seminars organised by the University and other research bodies. Teachers also participate in the UGC sponsored career oriented courses. These are the main ways to implement the curricula.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Student feedback is taken formally at the final year as by then students have their mature opinion about the implementation of the syllabus. Teachers send the same and also their own opinion to the BOS .

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If „yes“, give details on the process („Needs Assessment“, design, development and planning) and the courses for which the curriculum has been developed.

At present the college does not offer any course other than those under the purview of the affiliating university.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The University conducts examinations (Part I, Part II & Part III) annually. The result of the college as a whole is discussed in the teachers' meeting. The results of the tests are also discussed in the departmental meetings. Feedback from the students is also taken department wise.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The Institution does not offer any such course at present. But college offers computer Skill development programme for all the computer illiterate students of the college. A computer lab with 35 computers having internet connection and well qualified computer teacher are engaged in this mission.

There are various **Post Graduate** Programme in Bengali, English, History, and Education under open and distant learning mode of the affiliating University.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If yes, give details.

Not Applicable. There is no provision for dual degree under the regulations of University of Kalyani.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

At the entry level, students choose their Honours and General subjects. The College offers options for maximum number of general subjects combinations as extended by the University for the benefit of the students. However, they may change their subject combination according to their preference, if desired, within one month from the date of their admission to First year classes.

The College has Core options at the UG level in English, Bengali, Sanskrit, History, Philosophy, Political Science and Education in Arts. In addition, the college offers General Degree courses in B.A. and B. Sc and B.Com.

In all UG courses Environmental Science and two language subjects Bengali and English are included as compulsory subjects.

The college also runs four PG courses in Bengali, English, History, Education and Political Science under open and distant learning mode of the Kalyani University.

Range of Core / Elective options offered by the University and those opted by the college are as follows-

Course	Subjects	Elective subjects
B.A Honours Course	Bengali	English, History, Economics, Philosophy, Pol.Sc, P.Edu,
	English	Bengali, History, Economics, Philosophy, Pol.Sc, P.Edu
	History	English, Bengali, Economics, Philosophy, Pol.Sc, P.Edu
	Geography	English, History, Economics, Pol.Sc, Mathematics, Bengali
	Philosophy	English, History, Economics, Pol.Sc, Mathematics, Bengali
	Sanskrit	Bengali, History, Pol.Sc, English
	Education	Bengali, History, Pol.Sc
	Pol. Sc	English, Bengali, Economics, Philosophy, P.Edu
B.Sc Gen Course		Mathematics, Geography and Economics

B.A Gen Course		English, History, Economics, Philosophy, Pol.Sc, P.Edu, Bengali, Education, Sanskrit, Geography
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- **Choice Based Credit System and range of subject options**

Kalyani University does not allow choice-based credit system.

- **Courses offered in modular form**

At the UG Level the University has introduced annual evaluation and has restructured syllabi in subjects offered at this college in unit models.

- **Credit transfer and accumulation facility**

Kalyani University does not allow transfer of credit and accumulation between institutions or courses between institutions.

- **Lateral and vertical mobility within and across programmes and courses**

This is not permissible under the existing norms for affiliated colleges of Kalyani University.

- **Enrichment courses**

No such courses are offered at present.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The College does not offer such course at present.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

At present the college does not provide any skill oriented programme .

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

The PG courses under DODL of university of Kalyani, the college combine the conventional face-to-face and Distance Mode of Education. The students enrolled for PG courses have to attend the classes meant for them.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

The Institution organises various co-curricular and extra-curricular programmes. For example the participation of the students in seminar, social works through NSS unit, their involvement in organizing debate club and annual social function and so on ensure the execution of academic programmes on one hand and accomplishment to reach the goals and objectives of the Institute on the other. The course offered by the institute on Ethics and Value Education also warrants a holistic expansion of the students.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

In order to enrich and organise the pre- structured curriculum, the College takes certain steps:

- Students are supported by an active Career Counselling Cell which acts as a liaison between the College and the Industrial houses . Since 2011, the Committee maintains regular contact with the corporate houses. Renowned Corporate Houses and IT industries have visited the College for conducting seminars regarding job opportunities or for offering placement to the students.
- The College inspires the students to actively involve themselves in the Annual College Festival which helps them developing leadership qualities, skills related to communication, networking with different academic institutions and corporate agencies.
- These experiences help them in the long run to face the requirements of the job market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Environmental Science has been made an integral part of the UG syllabi for all subjects and the students have to submit a project report on it. Syllabus for Political Science at the UG level contains theoretical and practical aspects of Human Rights. Extensive use of OHP, Power point presentation and internet is commonplace in the teaching of the different subjects. Internet facilities have been extended to most of the departments. Lectures have been organised on climate change, earthquake, tsunami, pollution effects give an exposure to the students. Students are encouraged to compete in poster competition and to present papers on such issues and problems.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **Moral and ethical values:** Seminar on communal harmony, value education, rural developments etc. are held regularly.
- **Employable and life skills:** Health awareness programmes like Thalassemia screening and talks on health risks are held.
- **Better career options:** The Career Counselling Cells takes necessary measures in this regard.
- **Community orientation:** NSS activities, Organization of Seminars & College fest, Freshers' welcome, Saraswati Puja, Blood donation camps are held in every year.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The college makes arrangement for Parents-Teachers Meet regularly to discuss the examination results and any problem arising out of teaching methodology. Apart from these any student is free to come to his/ her departmental teacher about the problem faced by him/ her. There is a disciplinary committee which discusses more important problems regarding general educational atmosphere in the college so that a stress free learning environment prevails. Committee on Gender Sensitisation and Prevention of Sexual Harassment Committee, Anti-ragging Committee and Squad and a Grievance Redressal Cell have been constituted for taking remedial action on their domain specific problems.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Committees are set up annually by the Teachers' Council for each academic year and these committees set up guidelines for effective functioning of the Institution. The above mentioned process reflects the quality enrichment of the students of the Institution.

Furthermore, the Departmental teachers are vigilant to the need of the students and always endeavour to solve their problems. The IQAC and Governing body are kept informed about the different enrichment programmes and always try to accommodate the suggestions to improve matters. An active Grievance Redressal Cell is in place. NSS and other community activities like Freshers' welcome, Saraswati Puja, Teachers' Day celebration, Annual Social etc. are used to monitor the quality of enrichment.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The college has no academic autonomy. However, teachers of the college have always responded positively to any call for change in the syllabus. They prepare suggestions according to their expertise in the area and from their pool of experience as University paper setters, moderators and examiners, and submit these for consideration by the University. Participation of teachers in different Syllabus and Curriculum related workshops contributes to the development of the curriculum prepared by the University.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The College has a regular well structured mechanism to obtain feedback from students and other stakeholders on different issues. Formal student feedback is taken at the final year when the student has developed their mature opinion about the implementation of the syllabus. The part related to academic matter is communicated to the University by the members of the Board of Studies in academic meetings.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?). Any other relevant information regarding curricular aspects which the college would like to include.

During the last four years the college has introduced B.A Honours course in Sanskrit, Education and English.

As the number of students passing +2 level with the subjects mentioned above increase year by year there is a local pressure to open up scope for higher studies for these students. Keeping this factor into consideration we have introduced UG courses in our college in the aforementioned subjects.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- Information regarding the details of admission procedure and publication of merit lists are notified on the College Website as well as on the College notice board. The website is regularly updated with admission related information like eligibility criteria, intake capacity of each departments, dates of issue and submission of forms, publication of merit list(provisional and final), dates of counselling and admission etc. All these notices are also put up in the college notice boards.
- Application forms are available on-line and can be submitted on-line only. Merit lists are prepared based on Index Mark for all categories of students for UG courses. Finally admission is made strictly on the basis of merit through open counselling. There is no scope of any manipulation in this 100% open and

transparent admission process.

- The publicity for college admission is also done through the college prospectus. The bi-lingual college prospectus is uploaded in the institutional website. The printed copies of the prospectus are circulated to all the applicants. The prospectus provides extensive information regarding the Courses offered, Structure of Fees, Faculty Profile, Scholarships and financial support to the economically weak students, Hostel and other facilities, rules and regulations of our College and the affiliating University etc. The prospectus is updated every year to provide latest information to the students seeking admission in our College.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Admission in different courses is done strictly on the basis of merit. The students are admitted on the basis of marks obtained in the last qualifying examination, i.e (10+2) marks are considered for admission in the UG Courses . Admission is done strictly following the reservation rules for SC, ST, OBC and physically disabled students.

Students are admitted by the college authority following an Open Counselling method following the merit list .

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Sl no	Programme	Name of the college	Highest % of marks	Lowest % of marks
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1	BENGALI	Dr. B.R.Ambedkar College	75	50
		Karimpur P D College	Data not available	
		Palasi	Data not available	
		Bethuadahari	Data not available	
2	ENGLISH	Dr. B.R.Ambedkar College	78	55
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
3	HISTORY	Dr. B.R.Ambedkar College	65	48
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
4	GEOGRAPHY	Dr. B.R.Ambedkar College	84	65
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
5	POL. SCIENCE	Dr. B.R.Ambedkar College	65	46
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
6	PHILOSOPHY	Dr. B.R.Ambedkar College	65	46
		Karimpur P D College	Data not	

			available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
7	EDUCATION	Dr. B.R.Ambedkar College	75	50
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
8	SANSKRIT	Dr. B.R.Ambedkar College	73	55
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College		
9	COMMERCE	Dr. B.R.Ambedkar College	56	
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
10	BA GENERAL	Dr. B.R.Ambedkar College	60	33
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not available	
11	B.COM GEN	Dr. B.R.Ambedkar College	60	
		Karimpur P D College	Data not available	
		Chapra College	Data not available	
		Tehatta Govt College	Data not	

			available	
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2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, there is a systematic mechanism to review the admission process and student profiles annually.

As mentioned earlier, there is an Admission Committee selected annually, which conducts and monitors the entire admission process. The Admission Committee is chaired by the Principal and comprises of selected teaching staff, non-teaching staff and representatives of the Students' Union. The Secretary, Teachers' Council and all Departmental Heads are ex-officio members of the Admission Committee. Frequent meetings are held among the members to ensure that the framed policy is in consonance with the criteria laid down by the affiliating university as well as with the norms of the state government and the Central Government. The recommendations made by the departmental Heads in view of the experience of the previous years are taken into consideration. Suggestions from other stakeholders are also seriously considered. It is the healthy practice of the college that through constant interaction among the members of the Admission Committee all admission related decisions are made.

The student profiles are reviewed from the feedback obtained from the Departmental Heads. The number of vacancies in the departments is reported to the Admission Committee and decision to hold second counselling is made from these reviews.

In fact, the entire process of democratic review system facilitates the step for quality improvement of the institution. Transparent admission process is one of the major

indicators of excellence in any educational institution and our college is surely ensuring it with complete sincerity.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

* **SC/ST:** As per the reservation policy of the Government of West Bengal 22% seats are reserved for the SC and 6% students are reserved for the ST students. The following table offers a comparative profile of the SC and ST students in the last three years:

TABLE 2.1.5 a: STATUS OF SC, ST STUDENTS

Academic Session	Total no. of students	Total no. of SC students	Percentage of SC students	Total no. of ST students	Percentage of ST students
2013-14	5200	2000	38	15	0.29
2014-15	5500	1650	30	22	0.36
2015-16	5475	1132	20.68	19	00.34

To encourage the SC and ST students scholarships are awarded to them from the Backward Class Welfare (BCW) Department, Government of West Bengal.

* **OBC:** Earlier, there was no provision for reservation of the OBC students. Since the present session (2014-2015) session, however, as per the government policy, process of reservation for OBC (category A and B) has been initiated. The college is instructed to reserve 17% seats for the OBC students in five years time without decreasing the number of seats in the unreserved and other reserved categories.

* **Women:** Despite many of the students coming from economically weaker background, the college has a significant number of female students. The following table offers a comparative profile of the female students in the last four years:

TABLE 2.1.5 b: STATUS OF FEMALE STUDENTS

Academic Session	Total no. of students	Total no. of female students	Percentage of female students
2011-12	4800	1625	33.85
2012-13	5000	1832	36.64
2013-14	5200	2023	38.90
2014-15	5500	2126	38.65
2015-16	5475	2232	40.76

The female students can avail the facilities of recently introduced “Kanyashree” Scholarship, a brainchild of the Honourable Chief Minister of the state.

* **Differently abled:** As per government norms, 3% seats are reserved for the differently-abled students. Though there are no separate scholarships for these students, infrastructural facilities like the provision of ramps are made for them. Classes for differently abled students are being arranged in the ground floor.

Economically weaker sections: The economically weaker students can avail the facilities of the following studentships/scholarships:

- Half Free and Full Free Studentship by Government of West Bengal.
- Merit-cum-Means Scholarship by Government of West Bengal.
- Scholarship from the Mass Education Department, Government of West Bengal.
- Scholarship to the wards of the Beedi workers from the Ministry of Social Welfare, Government of India.

- Sitaram Jindal Scholarship, a private scholarship offered by the O.P. Jindal Trust.

Minority community: The college has a significant number of minority students, most of them coming from the Islamic community. The reservation under OBC- A category primarily ensures reservation of seats for the minority students also. The minority students can also avail Post-Matric Scholarship offered by West Bengal Minorities Development and Finance Corporation (WBMDFC).

* **Any Other:** None

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Session	Number of applications	No of Intake	Demand Ratio
UG COURSE (HONOURS)				
BENGALI	2012-13	1300	185	1:7
	2013-14	1320	185	1:7
	2014-15	1460	185	1:8
	2015-16	1639	185	1:9
ENGLISH	2012-13	0	Introduced from 2015-16 session	
	2013-14	0		
	2014-15	0		
	2015-16	123	60	1:2
HISTORY	2012-13	620	105	1:6
	2013-14	705	105	1:7
	2014-15	680	105	1:6
	2015-16	750	105	1:7
PHILOSOPHY	2012-13	212	75	1:2
	2013-14	130	75	1:2
	2014-15	96	75	1:1
	2015-16	270	75	1:4
POLITICAL SCIENCE	2012-13	60	60	1:1
	2013-14	70	60	1:1

	2014-15	39	60	1:1
	2015-16	60	60	1:1
GEOGRAPHY	2012-13	295	40	1:7
	2013-14	390	40	1:10
	2014-15	334	66	1:5
	2015-16	290	66	1:4
EDUCATION	2012-13	0	Introduced from 2015-16 session	
	2013-14	0		
	2014-15	0		
	2015-16	158	60	1:3
SANSKRIT	2012-13	0	Introduced from 2015-16 session	
	2013-14	0		
	2014-15	0		
	2015-16	339	60	1:6
COMMERCE	2012-13	01	25	1:0.04
	2013-14	03	25	1:0.12
	2014-15	2	25	1:0.08
	2015-16	01	25	1:0.04
UG COURSE (General)				
B.A (GENERAL)	2012-13	3112	2168	1:1
	2013-14	3025	2168	1:1
	2014-15	3237	2257	1:1
	2015-16	3022	2257	1:1
B.COM (GENERAL)	2012-13	0	60	1:1
	2013-14	0	60	1:1
	2014-15	02	60	1:1
	2015-16	01	60	1:1
B.Sc (General)	2012-13	0	Introduced from 2014-15 session	
	2013-14	0		
	2014-15	7	60	1:1
	2015-16	1	60	1:1

2.2 CATERING TO STUDENT DIVERSITY

2.2.1 How does the institution cater to the needs of differently-abled students and

ensure adherence to government policies in this regard?

The institution has always been sensitive to the needs of the differently-abled students. As per the government norms, there is a provision for reservation of 3% seats for the differently-abled students. The teachers of each department take extra care to the differently-abled students for their academic development and other needs. The institution takes special care to ensure that these students are allotted Home Centres and also that the visually-challenged students are permitted to use the services of the amanuenses in their university examinations.

The college has initiated a UGC run programme named "Higher Education For Persons With Special Need". Under this scheme the students having special needs are provided with mobility devices like wheel chair, crutches, screen reading software and a special toilet facility for the physically challenged students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Students are admitted on the basis of marks obtained by them in the previous qualifying examination with proper weightage to the subject (or related subject) marks they opt for studying. There is no provision for any separate admission test.

Yes, before the commencement of a new programme, a deliberation by the Principal followed by the teachers of the departments is organised for the students. Immediately after the **commencement of class basic knowledge** and shortcomings of students are judged by the teachers through one to one interaction. The teachers usually spend a few classes for recapitulation of the previous subject matters to bridge the gap, if any.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

There is no denying the fact that there have always been knowledge gaps between the enrolled students. To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice special as well as tutorial classes are arranged. Teachers make personal contact sessions for advancement of the slow learners. Personalised interaction with the teachers helps the students to eliminate their weak points. The teachers guide them to prepare model answers by providing books, reading materials and advice. Parents-teachers" meetings are organised, where the parents may freely express their views on student related matters and the teachers may communicate their observations on the progress of their wards. The weaker students are identified and special care is allotted to them in the tutorial classes which are scheduled in the Main Routine. UGC funded Remedial Classes are arranged for the SC, ST and OBC (non-creamy layers) in every academic session. These classes are held either before or after the usual college hours or in holidays.

The institution doesn't offer any Add-on Course till date. However, it is planning to open a Certificate Course on computer application in the near future.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college is pro-active in sensitizing its staff and students on issues like gender-discrimination, the need for inclusive education, environmental awareness etc.

Gender: As per the UGC guidelines, the college has a Gender Sensitization Committee which monitors any case of sexual harassment reported by the students or the staff. The college actively promotes every measure taken for gender-equality. As soon as the State government initiated the "Kanyashri Plan", a scholarship for poor girl students, the college administration took active measures to ensure that every deserving girl students can apply for the same.

Inclusion: During the admission process, the college ensures that students are strictly admitted as per government norms of reservation - 22% seats are reserved for the SC students, 6% seats are reserved for the ST students and 3% students are reserved for the differently-abled students. As per the instruction of the state government and the affiliating university, the college has started the process of reserving 17% seats for the OBC students (both Category A and B) from the 2014-2015 academic session.

No discrimination is made among the students based on their caste, race, religion, gender or economic status. The institution has a healthy number of minority students (7% in 2013-2014 academic session) which is a certain sign of its academic inclusiveness.

Environment: The college has taken several measures to nurture environmental consciousness among the staff and students:

- The campus has been made eco-friendly by declaring it as “No-Plastic Zone” and “No-Smoking Zone”.
- There is a Beautification Committee which looks after the cleanliness within the college campus. The NSS unit and the Students’ Union also offer help in this drive of cleanliness.
- Tree Plantation Programme is organized by the NSS unit within the college campus.
- University of Kalyani has included Environmental Science Projects as part of the Part I Curriculum for both Honours and General Course students. Each department conducts these projects with complete seriousness so that the students become ecologically conscious.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The departmental teachers identify the advanced learners on the basis of their attendance, concentration and response in classes, performance in students' seminars and class tests as well as their overall zeal for learning. Once the advanced learners are identified, they are encouraged to fulfill their potentialities. These learners are provided with advanced study materials. They are encouraged to become members of major libraries in the state like National Library, British Council Library etc. They are also motivated to participate in different state level or national level seminars to expand the horizon of their knowledge. Some of these also present papers and posters in the aforementioned seminars.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The institute collects the information of the students at risk of drop out by monitoring the attendance of the students as well as their performance in the class tests. Students with poor attendance are asked to offer proper explanation of their irregular attendance. The matter is also discussed in the Parents-Teachers meeting held annually. The result of these discussions are analyzed by the departmental teachers and also, if necessary, in the Teachers' Council.

Students from the disadvantaged sections of the society are instilled with the belief that they are not disconnected from the mainstream of the society. The physically-challenged students are helped by trying to allot their classes in the ground floors of different building as far as practicable. The slow learners are encouraged to take remedial classes and discuss with complete frankness their problems with the teachers. Economically-weaker sections can apply for different Scholarships including Half Free

and Full Free scholarships which offer half and complete waiver of their tuition fees. These students are also helped individually by the departmental teachers.

2.3 TEACHING-LEARNING PROGRESS

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The institutional **Academic Calendar** is prepared by the Academic Calendar Sub-Committee. Then the department prepares separate Academic Calendar on the basis of the main structure and circulates it among the students before every academic session.

This calendar includes –

- (i) Detailed break-up of syllabus,
- (ii) Number of classes allotted for each module,
- (iii) Time schedule for tutorial classes,
- (iv) Probable dates of class tests, college examinations, and university examinations,
- (v) List of Holidays and vacations, etc.

Teaching plan - In most departments, the departmental teachers prepare Teaching Plan before every academic session which is discussed in the Departmental meeting. After approval in the meeting, these teaching plans are displayed in the departmental notice boards.

The **evaluation blue print** is structured by the affiliating university and sent to the college, which is adhered by the academic departments of the college. The detailed breakup of marks, question pattern, probable date of examination etc. is communicated to the students well in advance.

2.3.2 How does IQAC contribute to improve the teaching -learning process?

The Internal Quality Assurance Cell (IQAC) was established as a post-accreditation initiative. Since its inception, the IQAC has been a regularly functioning unit which monitors the teaching-learning process of the institution.

- ❖ The IQAC team annually receives feedback from the third year collegiate students. The outgoing students anonymously rate the College, the department in which the student was enrolled, the teachers and infrastructure of the College in terms of Libraries, Laboratories and other facilities. These reports are analysed for strategic development and at the end of the year the outcome of this strategy gets reflected in the Annual Quality Assurance Report.
- ❖ The IQAC offers valuable suggestions to the departments and the administration to strive for quality assurance and enhancement.
- ❖ The IQAC has positively encouraged the teachers for greater use of ICT enabled teaching-learning process in the classrooms.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Unlike the one-way communication involved in the traditional lecture method, the college has deliberately made efforts to make the learning process more student-centric. The following are some of the measures adopted by the college:

- ❖ **Interactive Learning** is encouraged through students' participation in seminars, conferences, debates etc. Many departments of the institute organize regular student seminars as part of the teaching-learning process. These seminars instill in the students the healthy practice of acquiring knowledge through presentations, queries and discussions.

ICT enabled tools like Overhead Projectors, screens etc are used by the teachers to generate student interest in these seminars and interactive lectures. The college is well connected with internet and LAN which give the teachers and occasionally the students the chance to use the e-materials necessary for these sessions.

The students from the Department of Political Science participate in the Youth Parliament Competition every year which gives them a practical idea on the functioning of Indian democracy. The teachers of the department guide the students

- ❖ **Collaborative Learning** is promoted during the educational tours, environmental projects as well as in the laboratory classes. The students are encouraged to work in groups which not only facilitate the teaching-learning process but also inculcate the value of collaborative work.

Educational tours are actively promoted. The Department of Geography (which have educational tours as part of the curriculum) but also for departments like History and Pol.Sc,

Collaborative Learning is also promoted through the group work involved in the preparation of wall magazines, college magazines, cultural function etc.

- ❖ **Independent Learning** originates when the students take the initiative in the learning process. The advanced learners at times show their penchant for independent learning and these students are encouraged by the teachers. The college offers them every infrastructural help possible that includes providing them with books, e-resources, access to internet. The teachers guide them in ways which would not obstruct their independent modes of thinking and implementation of the knowledge acquired.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The Institution takes several steps to nurture critical thought, creativity and scientific approach among the students.

- ❖ The College regularly organises seminars and invites lectures and workshops in various disciplines. The students and teachers of all departments are encouraged to participate in these deliberations to promote inter-disciplinary academic spirit within them.
- ❖ Similarly, students' seminars are regularly conducted to inculcate independent critical thinking as well as collaborative learning among the students.
- ❖ Students are encouraged to ask questions and advance their opinions within the classrooms to make the teaching-learning process interactive.
- ❖ Programmes like NSS organized AIDS awareness seminars, blood donation camp instill scientific temper among the students many of whom come from background where unscientific notions are associated with these diseases. Village adoption gives an exposure to real life problems to the students.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Catering to the need of the day, the faculty of this college are continuously upgrading themselves with modern day technology though the age proof chalk and talk method is always effective.

Following technologies and facilities are available for effective teaching:

- ❖ Use of smart board especially during seminars and interdepartmental programmes.
- ❖ Use of LCD projectors.
- ❖ Use of internet.
- ❖ Use of „Mathematica“ software by the Department of Mathematics.
- ❖ INFLIBNET facility will be introduced very shortly.
- ❖ The teachers often supply e-resources to the students in forms of CDs and DVDs.

Mobile education, however, is yet to become operational.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Departments of Geography annually hold compulsory educational tour to extend the students' exposure to the bio-diversity of the country. Other departments also conduct educational tours befitting the curriculum. The department of Pol.Sc regularly participate the "Youth Parliament" competition organized by the Govt. of West Bengal. Along with many other activities, debate competitions, quiz and creative writing competitions in English and Bengali, poster painting and cartoon drawing are held every year during College Annual festival. Students of academic institutes in and around the district are invited to compete in these events. Similarly, on Annual Prize Day, dramas are staged by students of various departments of the College under the guidance of the teachers of the college. To encourage the students and to maintain the rich cultural heritage of the country, the College also confers special awards to the students of the College who are judged as the Best in different cultural events during intra-college competitions.

The teachers of the College participate in UGC sponsored Refresher Courses, Orientation programmes and Workshops to keep themselves updated on the recent developments in their respective disciplines.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Besides the regular interaction in the scheduled classrooms, **Academic Support** is provided to the students in forms of Tutorial Classes, UGC Funded Remedial Classes etc. Each Department is provided with the Department Library facility where students can get access to learning resources. There is also a UGC funded Entry in Services course which trains the students for competitive examinations like West Bengal School Service Commission etc.

If any student in the classroom shows signs of any abnormality and continued disturbed state, then the departmental teachers offer **Psycho-Social Support** by taking measures to discuss the problems with them. There are instances when some students confide their personal problems with some of the teachers and then the concerned teachers also offer them expected support. There are Anti-Ragging Committee and Anti-Ragging Squad in the college which sensitizes the students against the malpractice of ragging.

Guidance Support is offered by the Career Counselling Cell. However, the Cell ensures that the students are notified of their career opportunities, both academic and professional.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching methods are adopted by the faculty through both conventional and technological advantages. The available technological facilities have been mentioned in 2.3.5.

The institute encourages the faculty to participate in teaching oriented programmes/seminars.

This is needless to mention that each teacher applies his/her own skill in the teaching learning system. To make the subject more interesting following strategies are adopted:

- ❖ Political Science department conducts News reading Sessions and discussions on current political affairs are held to acquaint the students with international, national and local news
- ❖ Departments use teaching aids such as LCD projector, Audiovisual system etc. to make the teaching learning process more meaningful.
- ❖ The College organises interdisciplinary seminars and workshops to open up new avenues of thinking for the students.
- ❖ Special lectures using power point presentations are delivered by faculties and external speakers to enhance the learning process.
- ❖ The college provides free internet facilities to all faculty and students.

Such innovative strategies have a positive impact on our students as is evident from excellent result. They also perform well in competitive exams and get good placements.

2.3.9 How are library resources used to augment the teaching- learning process?

The Central Library of the college contains many rare books. The Library is also regularly embellished by purchasing new books and journals. The teachers and the students make constructive use of library facilities like reading and borrowing books and journals, accessing internet etc. The college has also recently been granted the permission to avail the INFLIBNET facility and when it would become completely functional the students and teachers would be able to access many e-books and e-journals.

Besides the Central Library, each department has separate Departmental Library of its own. Teachers and students also borrow books and journals from these departmental libraries also.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, sometimes the institution faces certain challenges in completing the curriculum within the planned time frame and calendar. For example, University exams were postponed and as a result classes were disrupted due to election procedures during last two academic sessions. The teachers came forward to take extra classes during vacations to complete the syllabi. The students were also encouraged to contact teachers and ask for special tutorials and doubt clearing sessions.

Sometimes a temporary vacuum is created in certain departments due to retirement/transfer of faculty members. In such cases rest of the faculty shoulders the additional burden of completing the syllabus on time.

The teachers take extra classes during the Summer Vacation and the Puja Vacation to complete the syllabus within time. Guest Teachers are also recruited by the college to facilitate the teaching-learning process.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitors the quality of the teaching-learning through the following ways:

- ❖ The IQAC team suggests the departments the ways to improve their academic functioning, based on the report of the academic results, students' attendance and the feedback obtained from the students. The team also examines how far the departments have implemented the suggestions given in the previous year. The performance of the students in University Examination indicates the standard of teaching learning system of the institute. The performance of the teachers gets reflected in the Annual Quality Assurance Report
- ❖ The Principal ensures effective teaching-learning in the college by constant interaction with the Departmental Heads and with individual teachers, as and when required.
- ❖ The Principal also monitors the Daily Performance Appraisal of individual teachers

Thus, the College continues its efforts to improve teaching-learning process.

2.4 TEACHER QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	01	0	01
M.Phil.	0	0	0	0	0	01	01
PG	0	0	02	0	02	01	05

Temporary teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	19	02	21
Part-time teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	01	0	01
PG	0	0	0	0	11	03	14

Being a government-aided college, the college doesn't enjoy any autonomy in the recruitment and retention of the permanent teachers. These teachers are appointed by the Higher Education Department, Government of West Bengal as per the recommendation of The College Service Commission, West Bengal.

In earlier times, the college used to recruit the Part-time teachers. However, since 2010 the college does not have the power of recruitment of Part-time teachers. The college, however, has the power to recruit and retain the Guest Lecturers in different departments subject to the need of these departments. These recruitments, however, have to be approved by the Governing Body of the college.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college has not introduced any new programme on emerging areas of study like Biotechnology, IT, Bioinformatics etc.. However, due to the lack of qualified senior faculties in different department, several renowned retired teachers have been appointed as Guest Faculty.

2.4.3 Providing details on staff development programmes during the last four years

elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	04
HRD programmes	0
Orientation programmes	05
Staff training conducted by the university	01
Staff training conducted by other institutions	0
Summer / winter schools, workshops, etc.	02

Teaching learning methods/approaches- **None**

Handling new curriculum- **None**

Content/knowledge management- **None**

Selection, development and use of enrichment materials- **None**

Assessment- **None**

Cross cutting issues- **None**

Audio Visual Aids/multimedia- **None**

OER's- **None**

Teaching learning material development, selection and use- **None**

c) Percentage of faculty

- Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies- **None**
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies- **86 %**
- presented papers in Workshops / Seminars / Conferences conducted or

recognized by professional agencies- 48%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Being a government-aided college, the institute itself has no authority of its own to provide research grants. However, the college provides study leave for submission of Ph.D thesis (e.g Dr. P.K.DEV had provided with the same), or study leaves for Ph.D Course Work or anyother work relating to his/her research work. The college authority, always encourages the teacher to apply for research grants from agencies like UGC, DST, CSIR, ICSSR etc. There is a dedicated Research Committees in the college which monitor the research activities of the faculty. The teachers are also given leave to present papers in the seminars and conferences.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college follows the practice of evaluation of teachers by the students through feedback forms. The outgoing students fill the feedback forms. The forms are analyzed by the IQAC and they are discussed with the departmental teachers in the presence of the Principal. Suggestions, if any, are offered to the teachers to improve the standard of teaching-learning.

The feedback of the Students' Union also is considered with complete seriousness. Being the elected representative body of the students, the Students' Union channelizes the grievances of the students in a constructive way.

There is no mechanism to be evaluated by external peers.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The stakeholders of the Institution especially students and faculty are made aware of the evaluation processes of the College and the University through the Prospectus, Academic calendar etc. at the time of admission. The students come to know about examination and question patterns also through interaction with teachers.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The following evaluation reforms of the affiliating university have been adopted by the college:

- Introduction of (1+1+1) Pattern in 2008 in the university examination supplanting the earlier (2 + 1) Pattern.
- More emphasis on objective and short-answer type questions in tune with the overall national trend.
- The university introduced Unit Test system (three in number, annually) in the 2008-2009 session for each Honours subjects in the UG Level. The Unit Test

marks were added in the Final Examination. The college also followed the model. The university discontinued this system from 2012-2013 onwards. The college, however, has continued with the internal assessment in different departments not in the form of Unit Tests but class tests/tutorial tests.

- Environmental project has become mandatory in the Environmental Science evaluation in the UG Course.

The following is the major evaluation reform initiated by the institution:

- Most departments of the college, organize regular student seminars to evaluate the performance of the students.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

To ensure effective implementation of the evaluation reforms of the University the Institution maintains regular contact with the University administration, i.e., the Controller of Examinations, Registrar, Inspector of Colleges etc. by regularly attending meetings. Many of the teachers set papers, moderate the questions papers and evaluate the answer scripts both in the capacity of Head Examiners and examiners. Some of the teachers are also members of the Board of Studies of their respective departments in the university; they attend the BoS meetings and offer their suggestions on matters of evaluation reforms.

Within the college, evaluation reforms are ensured by the departments through chalking plans at the beginning of each session in the departmental meetings. The discussion in the Teachers' Council also contributes significantly in this regard. Every year the Teachers' Council selects three different Examination Committees (for Part I, Part II and Part III) to conduct the university examinations in the college. The successful

performance of these committees also translates the planned evaluation reforms into reality.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative Assessment is carried out by the evaluation of the students through class tests, tutorial tests, performance of the students in the class and students seminar etc. Evaluated scripts are shown to the students so that they could identify as well as rectify their mistakes.

Summative Assessment is carried out through the university examinations which are held annually in the UG Courses (1+1+1 Pattern) and semester wise (four semesters) in the PG Courses.

These assessment processes have definitely helped the students to identify and rectify their mistakes, to instill confidence within them and ultimately to excel in different examinations.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

To maintain rigour and transparency in the internal assessment, the teachers strictly adhere to the question pattern prescribed by the University. The record of the marks of all internal examinations is maintained centrally. Independent learning, communication skills of students are assessed through students' seminars, projects and group discussions. Besides in academics, students also participate in different intra and inter-college co-curricular and extra-curricular activities. Behavioral aspects of the students are monitored by the departmental teachers as well as the Disciplinary Committee. The

Principal takes steps only when the issues become very serious and cannot be handled by the departmental staff and committee members. The Principal remains accessible to the students and the Students' Union and resolving problems. She strictly monitors the behavioral discipline in the college with the help of the Disciplinary Committee and the Anti-Ragging Squad. Weightages are assigned for the overall performance of students on the basis of these activities internally; however, there is no scope in the final level for assigning such weightages for evaluating students' performance.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes of the college are specified in the stated goals and objectives of the college. The college ensures the attainment of these by the students by the following ways:

- Providing a harmonious environment within the institution where students can fulfill their potentialities.
- Making the students aware of the specific learning outcomes.
- Ensuring the basics of discipline among the students.
- Organizing and promoting value based lectures and discussions to sensitize the young minds of the necessity for value based education.
- Emphasizing co-curricular and sports related activities to inculcate the importance of holistic view of education among the students.
- Encouraging the students to participate in extension activities like organizing blood-donation camps, adoption of villages etc.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Grievances related to evaluation in the college examinations are sorted out departmentally. Answer scripts are shown to the students and if they are not satisfied with the evaluation process, then they could contact the examiner to raise their queries. The respective teacher then explains the evaluation in one-to-one basis.

Grievances related to evaluation in the university examinations have to be sorted by the university. The aggrieved student can apply for scrutiny and/or review of the papers. The applications are endorsed and forwarded by the Principal. The Office of the Principal processes the application. The Review/Scrutiny results are sent by the university and the results are properly displayed in the college notice boards. In some cases, the students individually have used the RTI Act to redress their grievances at the university level.

2.6. STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The mission and goal of the College determines its learning outcome. The mission of the College has always been the all-round development of the students. Great emphasis is laid on the historical and cultural heritage of India, nurturing such values in education that can inculcate a sense of patriotism among the students and bring them up as conscious and self-reliant citizens of the country. Students are provided with the opportunities required to identify and develop their inherent qualities to help them flourish as complete human beings and take on the role of responsible and sensitive global citizens. At the end of three years spent in the College, students are equipped with inner strength and confidence to face the society in general and the world of higher learning in particular, enabling them to become a complete human beings.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

This institution monitors the progress and performance of the students through –

- Monitoring the performance of the students in the classroom interaction.
- Monitoring the performance of the students in the class tests/tutorial tests.
- Identifying the slow and advanced learners from the above mechanisms.
- Feedback obtained in the Parents-Teachers Meeting held annually in each department.

TABLE 2.6.2 : RESULT OF PART III EXAMINATION

Programmes	Year	Pass % (College)	Pass % (University)	No. of First Class
UG COURSE (HONOURS AND GENERAL)				
BENGALI	2012	98.5	No Data	04
	2013	90.51	No Data	0
	2014	97.03	No Data	0
	2015	95.58	No Data	0
ENGLISH	2012	Introduced from session 20 15-16		0
	2013			0
	2014			0
	2015			0
HISTORY	2012	94.28	No Data	02
	2013	92.42	No Data	0
	2014	94.52	No Data	0
	2015	84.21	No Data	0
PHILOSOPHY	2012	88.57	No Data	0
	2013	86.20	No Data	01

	2014	83.33	No Data	0
	2015	83.87	No Data	0
POLITICAL SCIENCE	2012	83.77	No Data	0
	2013	82.60	No Data	0
	2014	85.71	No Data	0
	2015	84.61	No Data	0
GEOGRAPHY	2012	85.00	No Data	01
	2013	80.95	No Data	0
	2014	75.00	No Data	0
	2015	80.95	No Data	0
EDUCATION	2012	Introduced from session20 15-16		
	2013			
	2014			
	2015			
SANSKRIT	2012	Introduced from session20 15-16		
	2013			
	2014			
	2015			
COMMERCE	2012	No students		
	2013			
	2014			
	2015			
B.A (GENERAL)	2012	97.32	No Data	0
	2013	96.88	No Data	0
	2014	84.66	No Data	0
	2015	91.40	No Data	0
B.COM (GENERAL)	2012	No students		
	2013			
	2014			
	2015			

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The Institution promotes learning through assignments, projects, seminars, project works and practical sessions, through which the students acquire and develop skill in

collecting, processing and presenting relevant data, and also develop dexterity in communication, co-ordination, planning, management and academic writing. The Institution encourages field visits, educational excursions, and interaction with experts through seminars and workshops, by which the students develop their knowledge, personality, consciousness on conservation and nature and social orientation. Students and staff are made aware of these through academic calendar, classroom teaching, interactive sessions, parent-teacher meetings and through programmes like the Annual Day function, Republic Day, Independence Day function, and Orientation programmes for freshers .

A Computer literacy programme is organised within the College campus for all students. The College distributes booklets/brochures containing information on recruitment processes, higher education institutions and quality jobs.

Compulsory course in Environmental Studies, following Kalyani University regulations, provide training in ecology and environment related issues. Co-curricular group activities like NSS and cultural programmes foster self-development, community service, national integration and accountability.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- In the introductory classes of any course, teachers make the new students aware of the social and economic relevance of the course. Teachers focus on how the study of the courses can be economically and socially significant by explaining the job opportunities and scope of further studies and research work in the subjects. Departments organize seminars / invited lectures to discuss the issues relating to impact of studying the subjects in the society.

- The UGC Funded Entry in Services Course offers guidance to the students for qualifying in different competitive examinations.
- The Career Counselling Cell takes initiatives to inform the students about different career opportunities and intermittently arranging for on-campus recruitments.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- Each department maintains objectively verifiable data related to performance of the students in college and university examinations. These data are also centrally maintained by the IQAC as well as the Student section and are used to prepare the Annual Quality Assurance Reports and annual AISHE reports.
- The feedbacks obtained in the Parents-Teachers Meeting are also collected and analyzed by the Parents-Teachers Committee and subsequently by the IQAC.
- In the Departmental Meetings, the performance of the students is discussed. Each different plans measure suitable to it to overcome barriers of learning of the students. If any matter requires general discussion, it is discussed in the Teachers' Council Meeting.
- The Career related data of the students are maintained by the departments and the Career Counselling Cell.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

College authority monitors the performance through attendance records which are displayed on the departmental notice boards. Mid-term and Selection Tests are conducted and results are displayed on the departmental notice boards. The answer scripts are also shown to the students to help them to analyse their mistakes. Results of the College and University Examinations are analysed in the departmental meetings as well as in the Teachers Council meeting. Departments arrange special classes for slow learners.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes.

The institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning. The institution and the faculty members assess the students on the basis of the internal examinations like class tests/tutorial tests etc. After the evaluation of the scripts, the departmental faculty members show the evaluated answers scripts to the students pointing out the deficiencies of the answer. This helps the students to identify and consequently rectify their errors and achieve good performance in the university examination. On the basis of the individual assessment of the students, the faculty members guide different students for different openings.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

None

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the College has a Research Committee formed in accordance with UGC XII plan guidelines, The Research Committee encourages faculty members for submitting research proposals to various funding agencies like UGC. The committee updates the teachers about the various schemes of these agencies and helps them to apply for the same. Consequently, a good number of faculty members have undertaken Minor & Major Research Projects from these organizations. Moreover, some of the teachers have completed their Ph.D. while others have been already enrolled for it.

Recommendations of the committee:

- Faculty members who have not registered for Ph.D. programme will be requested for registration in a University convenient for them.
- Teachers who have completed Ph.D. will be encouraged to carry out inter and intra departmental collaborative research in possible cases.
- Faculty members will be motivated to avail financial assistance for research from different organizations and agencies like UGC,
- To encourage different departments of the college to organize state/national level seminars with other reputed institutions of the state or national level.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- autonomy to the principal investigator
- timely availability or release of resources
- adequate infrastructure and human resources
- time-off, reduced teaching load, special leave etc. to teachers
- support in terms of technology and information needs
- Facilitate timely auditing and submission of utilization certificate to the funding authorities
- any other

The college authority always encourages the faculty members to actively participate in research work through submission of research projects to UGC and carry out their own research works. At present the college does not have any research scheme/ project. However, a large number of faculty is carrying out their own research work enrolled to different university in West Bengal. The measures taken by the institution to facilitate smooth progress and implementation of research works are as follows:

- **Adequate infrastructure and human resources:** The College provides major infrastructural facilities like library, laboratory, computer and internet facilities to pursue research activities.
- **Time-off, reduced teaching load, special leave etc. to teachers:** Teachers in general are permitted to carry out their research work during summer and Puja vacations. They can also pursue their work during the winter recess. Besides, one day per week is allotted for preparatory/research work. There is also a provision for Study Leave with prior approval from the Higher Education Department for completing research work. The teachers may avail this facility under FDP scheme

of UGC if required. Teachers who are pursuing M.Phil./ Ph.D. and required to attend Course Work are provided with flexible working schedule. Duty Leaves are given to interested teachers who will present papers/participate in seminars and conferences or any other research work.

- **Support in terms of technology and information needs:** Library facilities and software like Eviews and Stata, Internet, LAN and other ICT enabled research support system are being given to the faculty members to carry out their research work.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The Undergraduate course of Geography incorporates Field Work where the students have to submit a Field Report working as a Team.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

At present, the college does not have any faculty member who is involvement in active research (Guiding student research, leading Research Projects). However, a good numbers of teachers are engaged in individual research activity.

The teachers of different Departments individually and in collaboration with others have participated and presented papers in different State/National/International Seminars and Workshops.

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and

students.

The college in collaboration with Bethuadahari college has organized a National Seminar on “NAAC AND QUALITY OF EDUCATION” with focus on capacity building in terms of research and imbibing research culture among the staff and students.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

None

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

No such attempt has been made so far.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

As employees of Government-aided college, our teachers are not entitled to avail Sabbatical leave. However, they make optimal use of Summer and Puja vacations, Winter recess, holidays and preparatory days for pursuing and OD leave their research.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

None

3.2 Resource Mobilization for Research**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

None

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Since it is a government-aided institution under the Higher Education Department of Govt. of West Bengal the college is not financially autonomous and there is no provision for providing Seed money to the researchers.

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no provision in the institute to provide financial help to support research projects by students. However, the institution provides laboratory facilities, computer lab with internet connections and well equipped library to support the students for their research projects.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research?

Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The teachers of different departments supervise Environmental Studies projects which are inter-disciplinary in nature.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

None.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

None.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- Separate Computer Room with Internet Facility and sophisticated software like Eviews, Stata.
- A Library with some rare collection of books and Journals
- Access to research journals through INFLIBNET has been made available.
- Separate Seminar Libraries in all Departments.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- The sub-committees work individually and also cooperatively to chalk out plans for upgrading and creating infrastructural facilities in the new and emerging areas of research.
- The UGC sub-committee monitors the Funds sanctioned by UGC for the College.

- The Research sub-committees encourage the Faculty to undertake research projects and, in consultation with the Head of the Departments/Faculty, try to identify both existing and new infrastructure requirements of the researchers.
- The “Library” sub-committee subscribes to new books, journals and e-journals keeping with the demands of the research scholars in both UG and PG departments.

In addition, the College encourages the faculty to participate in Faculty Development programmes like Orientation Programme, Refresher Course, Seminar, Workshops, Symposium, Conference, etc. to stay up-to-date with the new and emerging areas of research.

3.3.3. Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments / facilities created during the last four year.

No.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

None.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The researchers of the college avail the facility of the libraries like the National Library, India, The British Council Library, Kolkata, Kalyani University Central Library, etc. to pursue their research activities.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

None.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)- **None**
- Original research contributing to product improvement- **None**
- Research studies or surveys benefiting the community or improving the services- **None**
- Research inputs contributing to new initiatives and social development- **None**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

- * Publication per faculty- **NIL**
- * Number of papers published by faculty and students in peer reviewed journals (national / international)- **NIL**
- * Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)- **NIL**
- * Monographs- **NIL**
- * Chapter in Books- **NIL**
- * Books Edited- **NIL**
- * Books with ISBN/ISSN numbers with details of

publishers- NIL

* **Citation Index- NIL**

* **SNIP- NIL**

* **SJR**

* **Impact factor- NIL**

* **h-index- NIL**

List of paper published in ISSN/ISBN journal

Little	Author	ISSN/ISNB
Baktitar vasa	Prakash Biswas	ISBN: 978-93-85392-40-5
BANKIM CHANDRER ROCHONAI ITIHAS	Prakash Biswas	ISSN:2321-7375
KRITIBAS:DUB SANTAR OTHOBA CHOSMA BODOLER MOTO	Pankaj Chokroborty	ISSN 2454-6720
PORIBORTONER PREKHITE KHEJUR GUR	Sudip Basu	ISSN 2454-6720

3.4.4 Provide details (if any) of

- **research awards received by the faculty- Nil**
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally- Nil**
- **incentives given to faculty for receiving state, national and international recognitions for research contributions.- Nil**

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

No such system exists.

3.5.2 What is the stated policy of the institution to promote consultancy?

How is the available expertise advocated and publicized?

No such policy exists.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The IQAC and Research committees of the institution always encourage the Faculties to extend consultancy service. They are provided with On-Duty Leave, if required, for offering their service. There is no scope for obtaining financial revenue for the institute as it is a Government-aided Institute under the Department of Higher Education, Govt. of West Bengal. However, keeping the social commitment in mind, the institute always promotes different consultancy services by the teachers free of cost to different agencies when approached.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The broad areas and major consultancy services provided by the Institution during 2008-2014 are as follows:

Area of Consultancy	Faculty/ Department providing the service	Year
Member of UG Board of Studies in Commerce, Kalyani University	Prof. Pankaj Kumar Maji	2011
Exam Coordinator of Public Examinations like Primary TET, SSC, etc. at Dr. B.R Ambedkar College.	Prof. Pankaj Bhattacharyya Prof Pankaj Maji	2013

The College, has not generated any financial revenue through consultancy services till date. Only admissible Honorarium is given to the concerned Faculty by the beneficiary Institutes.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

There is no independent policy to promote consultancy in the College. Since it is a government-aided college no revenue can be earned through consultancy.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

To promote institution-neighbourhood-community network, our College organizes various programmes throughout the year. The Institution has two strong NSS units: NSS Unit I and NSS Unit II. These units are involved in various community works around the year contributing to good citizenship. Student volunteers of the Students' Union are also involved in different community services contributing to the holistic development of students. The following programs can be cited as the role of the Institution in the development community network:

Event
Blood donation camp
Tree plantation
Traffic control programme

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- Our Institution has several bodies constituted with Departmental Teachers to supervise the students' activities inside and outside the campus. The teachers always guide and accompany the students in their involvement of various social movements and activities for promoting citizenship role.

- District Administration sends forms for incorporation of adult students in the Voter's List and monitors the process.
- College NSS units are guided by two college teachers who are whole heartedly involved with students' social activities. Various committees like Cultural Sub-committee, Seminar Sub-committee, and Beautification Sub-committee work together and exchange ideas with students to work out fruitful

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution gives due importance to the stakeholders perceptions on the performance and quality of the institution.

- A regular students' feedback system continues to evaluate the students' satisfaction level. The students of each Department are provided with the feedback proforma and their evaluation about the teaching process and infrastructure of the college help us to upgrade our system.
- Feedbacks from the parents are taken through "Parent-Teachers Meet" at regular intervals in each Department. This is a very helpful method of understanding the parents' views on the performance of the Institute.
- Our college runs Remedial classes after the scheduled classes to help the weaker section of the students.
- Each class has students' representatives of elected Students' union. They are free to discuss with the Heads of the Departments and Principal of the college regarding the academic issues of the students.

- Teachers' Council Meetings are held regularly to take important academic decision and to resolve different academic issues for smooth running of the college.
- The Governing Body consists of teaching and non-teaching staff representatives and General Secretary of Students' Union. They participate actively in discussions regarding performance and quality related matters pertaining to the functioning of the College.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Year	Programme	Amount
2011-12	NIL	
2012-13	NIL	
2013-14	Tree plantation	Rs. 176086.00
2014-15	Tree plantation	Rs. 36100.00

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

- Students are always encouraged by our teachers to join NSS service. The students' representatives of our Student union campaign in the classes to voluntarily join the social services.
- Two teachers act as Coordinator and always communicate with the students to ensure their greater involvement.

- Teachers are also motivated by the Principal to join the NSS camp and make the extension activities meaningful.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

No such social surveys, research or extension work undertaken by the college.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The involvement of students in NSS activities, different extension activities enable the students to communicate with the societies, make them aware the social realities around, build among them the spirit of social service and thus enrich themselves as a good citizen and contribute in the process of Nation building. They also acquire a leadership quality, a sense of discipline and team spirit. Thus Institution also enriches itself by playing its social responsibility by reaching to the weaker and underprivileged section of the society.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- The NSS unit of the college organizes special camp in nearby villages. Popular lectures in local languages and health camps attract local people to the camp where students and teachers interact with them.

- Departments like Geography directly reach to the village people to establish a communication with them and gather various data.
- The Departmental students and teachers participate in the blood donation camp organized in campus by Students' Union.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

No such relation exists with other institutions of the locality for working on various outreach and extension activities.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

None

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Although there is no official collaboration with industry, the students and faculty of the College have been benefitted from the expertise made available from other research laboratories and institutions. The students have also been greatly benefitted by the exposure to National Level seminars, held in collaboration with reputed institutions.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the

institution.

The college does not have any MoUs/collaborative arrangements with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

None.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

None

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

No formal MoUs and agreements have been signed.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Not specifically incorporated in the College curriculum.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

No.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Since the Administrative building is an old building dating back to the nineteenth century, so it is not possible for any vertical extension. Hence, it has become imperative to construct new buildings in the available free space in the campus. New buildings have subsequently been constructed for many departments.

Keeping in mind the importance of ICT enabled teaching-learning, an e-classroom has been established.

The college authority is always aware of its responsibility to maintain security inside the college campus. For proper surveillance, 30 CCTV cameras have been installed in different parts of the college campus.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

Classrooms: There are 28 classrooms in total in different departments of the college. All the classrooms are provided with basic amenities like black/white board, electricity, lights, fans and proper ventilation. The teachers frequently use LCD projectors and screens in the classrooms for ICT enabled teaching-learning.

Technology Enabled Learning Spaces: At present there are two Computer Network Centres in the college, one for teachers (UGC funded Net Work Resource Centre) and other for students funded by the college for compulsory computer literacy among the students. The college provides Mobility devices for physically challenged students, and screen reading software for visually impaired students (UGC Scheme named

HEPWSN). The Digital Learning Centre has now turned into a fully functioning unit where lectures, seminars etc take place regularly. It is also used as an e-classroom.

Seminar Halls: The College has a separate seminar hall equipped with Public Address System and is under CCTV surveillance.

Tutorial spaces: There are provisions for specific classrooms for taking the tutorial classes in scheduled time.

Laboratories: The college has well-equipped and furnished geography lab. Laboratories' for Physics and chemistry department have been constructed and already furnished and equipped to some extent. We hope that these two departments will be stated on and from the next session.

Botanical Garden: The college does not have any botanical garden however ,there is also a well-maintained garden in front of the Main Building.

Animal House: The college does not have such house.

Specialized facilities and equipment for teaching, learning and research:

- Arsenic free water plant for the students and staff.
- Mobility devices for physically challenged students, and screen reading software for visually impaired students (UGC Scheme named HEPWSN)
- Software like Eviews and STATA for teachers and students.
- 3 LCD projectors and screens in the classrooms for ICT enabled teaching-learning.

b) **Extra -curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking,**

communication skills development, yoga, health and hygiene etc.

Sports (outdoor and indoor games): The college has one sports ground of its own. Outdoor games like football, cricket, badminton etc. are played here. The Annual Sports of the college is held here. Indoor games like carom, table tennis etc. are played by the male and female students in their respective common rooms.

Gymnasium: The college provides a gymnasium with modern multi-gym facilities in the college campus for students and staff. Fitness equipments like Treadmills, Chest Press, Shoulder Press etc. are available for exercise.

Auditorium: The college has a auditorium equipped with Public Address System and is under CCTV surveillance. It has seating capacity of 600. There is also an open air stage in the college campus where the Students Union organizes open air programmes like Annual Social and Freshers' Welcome.

NSS: The college has an active NSS wing which is engaged in organizing most of the extension activities of the college.

NCC: The college doesn't have an NCC unit of its own

Public Speaking: Our auditorium is equipped with Public Speaking facilities.

Communication Skills Development: No such facility do exists. However the college has a plan for a Language Laboratory of the Department of English is used for communication skills development of the departmental students. Plans are also to introduce Functional English Course or Communication English Course in the near future.

Yoga: There is no provision for yoga training in the college premise.

Health and Hygiene: The college does not have any health centre of its own. However, regular programmes are organized primarily by the NSS to generate awareness among the students and teachers about fatal diseases like AIDS, Thalassemia etc. The students can also avail the facility of the Student Health Home Services.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The college authority always thrusts upon optimization of available infrastructure to the best possible way. The following are some of the major points through which these are ensured:

- All the classrooms in the main building and other buildings are optimally used by different departments for taking classes according to the scheduled routine.
- UGC funded Remedial Coaching classes are also taken by different departments primarily during the slack session.
- After the scheduled class hour, the classrooms in the Main Building are used for taking classes for UGC funded Entry in Services scheme.
- Teachers use their time in research activities in the staff room and computer lab. For teachers.

Counseling and classes for the courses under DODL are held in the Main building on Saturday afternoon and Sunday without affecting normal classes. Final examinations of DODL are also arranged on the same venue.

- While large scale functions like Freshers' Welcome etc are arranged in the auditorium and Open Air Stage of the college.
- The Annual Social function and Freshers' Welcome of the College are organized by the Students' Union every year on the Open Air Stage of the College.
- The university examinations are held in these rooms normally from 3rd week of March to 1st week of August where students from other colleges under University of Kalyani appear. These examinations are held mostly during summer vacation without affecting normal classes.
- Laboratories of different subjects are extensively utilized as venues of Practical Examinations of K.U.
- The Class rooms are sometimes used on holidays for various activities of public interest such as examination centre of different public examinations like WBJEE, PSC, SSC, WBCS, SET etc.
- The college premise was also used as Sector Office for Assembly and parliament Elections.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Being aware of the need for development of infrastructural facilities to meet the specific requirements of students with physical disabilities, the college has introduced provisions for ramps in the Main Building. Moreover, while preparing the routine, it is kept in mind that the classes of these differently-abled students are placed in the ground floor as far as practicable. The college also provides some mobility devices to

the physically challenged students and screen reading software and instruments to the visually impaired students.

4.1.5 Give details on the residential facility and various provisions available within them:

A women's hostel is near to completion and it will be open for the students from the next session.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- A gymnasium is provided for the students.
- The College offers first-aid facility to the students in case of emergency. Although there is no medical unit in the College, students can avail medical facilities from Students' Health Home in lieu of a nominal Annual Membership fee. For any emergency, medical practitioners are also called for.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Serial Number	Name of the Special Unit	Common Facilities Available
01.	IQAC	A separate space has been marked for the IQAC. It has computing and printing facilities. The IQAC related documents are kept under the custody of the IQAC Co-ordinator.
02.	Grievance Redressal Unit	A Box is kept in front of the Staff Room where students can drop in their complaint letters.
03	Gender Sensitization Cell	No separate building space available.
04	Counselling and Career	A separate space has been marked for the

	Guidance & Placement Unit	IQAC. It has computing and printing facilities.
05	Health Centre	The college does not have health centre .
06	Canteen	A separate Annexe Building is used as Students' Canteen.
07	Recreational spaces for Staff	A separate room adjacent to teachers' room is used for recreation of the teachers. There is provision for indoor games like carom in this room.
08	Recreational spaces for Students	Separate common rooms for Boys and Girls having indoor games facilities.
09	Safe drinking water facility	A arsenic free water plant have been installed in the campus.
10	Auditorium	There is a separate auditorium with a seating arrangement of 600 and fitted with modern audio visual equipments.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, there is an Advisory Committee for the Library – it is christened as Library Sub-Committee. The composition of the sub-committee is as follows:

- (a) Principal – Chairperson
- (b) Librarian – Convenor
- (c) Secretary, Teachers' Council – Ex-officio member
- (d) Selected Teaching Staff

There are frequent meetings of the Library Sub-Committee to chalk out plans for the enhancement of the library, both Main and departmental. The following significant initiatives have been implemented by the sub-committee in the last five years:

- Using the library software (LIBSYS), data entry work of 1000 library books has been completed.
- Pest control and de-dusting is being done on regular basis.
- Book binding for the old, rare and physically damaged books have been done.
- Three Computers are now available in the library with internet and LAN facilities.
- Reference service rendered to the students for their advanced study.
- Referral service provided to the library users.
- INFLIBNET facility newly introduced for accessing e-journals

4.2.2

Provide details of the following:

- **Total area of the library (in Sq. Mts.) :180 sq mt**
- **Total seating capacity: 60**
- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

Library is open only on working day

Working hour- 10 am to 6 pm

- **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

As soon as the grants of state government and UGC are sanctioned, meetings are convened involving the departmental Heads and UGC Committee members (in case of UGC Grants) in the presence of the Principal and the Secretary, Teachers' Council. The

distribution of grants for the purchase of books, journals, CDs and DVDs are decided in these meetings. The purchase of books and journals is conducted by the individual departments monitored by the Purchase Committee.

Items	2014-15		2013-2014		2013-2012		2012-2-011		Grant
	Number	Cost	Number	Cost	Number	Cost	Number	Cost	
Text Books		6643 (Rs.)		12147 (Rs.)		205920 (Rs.)		144814 (Rs.)	UGC/CO LLEGE
Reference Books	0	0	0	0	0	0	0	0	0
Journals/P eriodicals	0	0	0	0	0	0	0	0	0
e- resources	0	0	0	0	0	0	0	0	0
Any other (specify)	0	0	0	0	0	0	0	0	0

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC: Not yet.**
- **Electronic Resource Management package for e-journals: Not yet.**
- **Federated searching tools to search articles in multiple databases: Not available.**
- **Library Website: No, there is no separate Library Website.**
- **In-house/remote access to e-publications: INFLIBNET recently going to introduced.**
- **Library automation: The process of library automation is ongoing.**
- **Total number of computers for public access: Three**
- **Total numbers of printers for public access: one**
- **Internet band width/ speed: 100 mbps**
- **Institutional Repository: Not yet**

- **Content management system for e-learning:** Not available
- **Participation in Resource sharing networks/consortia (like Inflibnet):** Not yet

4.2.5 Provide details on the following items:

- **Average number of walk-ins:** (per day)
- **Average number of books issued/returned:** 100 books (per day)
- **Ratio of library books to students enrolled:** 5:1
- **Average number of books added during last three years:** 650
- **Average number of login to OPAC:** (per day) NA
- **Average number of login to e-resources:** N.A
- **Average number of e-resources downloaded/printed:** N.A
- **Number of information literacy trainings organized:** To be organized
- **Details of “weeding out” of books and other materials:** Damaged books are weeded out from the racks and are kept

4.2.6 Give details of the specialized services provided by the library

- **Manuscripts:** None
- **Reference:** Reference service is given by the library to the regular and students of this college.
- **Reprography:** None
- **ILL (Inter Library Loan Service):** None
- **Information deployment and notification:** Notifications given in the Library Notice Board.

- **Download:** Files can be downloaded from the internet and attached to the email of the user. Pen-drives or CDs are not allowed to copy the files.
- **Printing:** Printing service is available for the teachers only.
- **Reading list/Bibliography compilation:** This service is available as and when required.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staff offers the following support to the students and teachers of the college:

- Borrowing and lending facility for the students and teachers.
- Issue of books and journals in the library reading room for reference works.
- Providing access to Rare Books section subject to special permission.
- Access to internet in the library for the students and the teachers.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The Library has no provision for books written in Brail Method for the visually challenged persons. The Library staff members lend an active helping hand towards the physically challenged and visually-impaired persons. The Library provides Screen Reading Software and scanner to the visually-impaired students.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The Central Library maintains a register where the users, both students and teachers, can offer their feedbacks. To be honest, the users rarely offer any feedback in this register. Often feedbacks are received informally particularly pertaining to the departmental libraries through the interaction between the departmental library-in-

charges and the students. The teachers also offer their feedback about the functioning of the Library in the Teachers' Council Meeting. These feedbacks are analyzed in the Library Sub-Committee meetings and proper measures are taken as and when required.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration

Department	No of Computer	Configuration
Principal's Chamber	02	Core i3
Office	02	Dual Core, P4
Accountant	01	Dual Core, P4
Cash Section	02	Dual Core, P4
Students' Section	04	Dual Core, P4
Main Library	02	Dual Core, P4
Reading Room	01	Dual Core, P4
Computer Lab For Teachers	05	Dual Core, P4
Computer Lab for Students	25	Dual Core, P4
IQAC	01	Dual Core, P4
Entry in Services	01	Dual Core, P4
Remedial Coaching	01	Dual Core, P4
Economics	01	Dual Core, P4
Bengali	01	Dual Core, P4
History	01	Dual Core, P4
Commerce	03	Dual Core, P4
Geography	03	Dual Core, P4
Pol.Sc	03	Dual Core, P4
Philosophy	01	Dual Core, P4
Total	60	

- Computer-student ratio: 1:66

- **Stand alone facility:** The college has a fax-machine in the Principal's chamber.
- **LAN facility:** Available in the Office, Main Building, Other Departmental Buildings and the Main Library.
- **Wifi facility:** Available only in Principal's Room and Office.
- **Licensed software**
- All computers connected with LAN and internet facility.

Besides the regular softwares like different versions of Windows (XP, 7 and 8) MS Office, Adobe Reader, Adobe Photoshop etc. which are installed in the wide network of computers across the institution, the following are the major licensed softwares used by different academic departments, library and the college office.

- Eviews 8
- Stata
- **COSA:** This software is used by the Office to prepare the salary bills of the teaching and non-teaching staff.
- Software for full-proof complete online admission.
- Students Plus: Software for students' management.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college gives major importance for the provision of computer and internet facility to the faculty and students of the institution. All academic departments are provided with at least one laptop. There is Computer Network Centre for the teachers for their research activities

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The following are the major plans and strategies for deploying and upgrading the IT infrastructure of the college:

- Upgrading the computing facility in the Main Library by installing softwares like LIBSYS, introducing OPAC, introduction of Bar-coding system, making proper use of recently-introduced INFLIBNET, extending the scope for internet access for the students and teachers in the library
- Giving more emphasis to ICT enabled teaching-learning process. The academic departments are provided with equipments like laptop computers, projectors, screens, CDs, DVDs etc. to facilitate the use of ICT in teaching-learning.
- Emphasis is given to build up e-classrooms to make the teaching-learning attractive.
- To modernize the college office by increasing the use of computing facilities in the office work. Preparation of the salary bill of the staff is being done through COSA software.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

No data available

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students.

The institution gives major emphasis for extensive use of ICT and the use of computer-aided teaching/learning materials by its staff and student by the following ways:

- Extensive use of ICT tools like laptops, LCD Projectors, screens etc. in the teaching-learning process.
- One e-classroom has been developed.
- A students Computer Centre has been developed where students can use internet facility constructively

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The learning activities and technologies deployed are kept in line to this student-centric role in education. The following points highlight the institutional practice in this regard:

- The students are encouraged to access the internet for e-resources both within and outside the campus.
- The advanced students are encouraged for **Independent Learning** by deploying the ICT technologies available. The teachers guide them accordingly.
- The students are encouraged to present seminar papers using the technology available in the college. This practice gives them confidence in using technologies like power-point presentation in seminars both within and outside the institution.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the college does not have the National Knowledge Network connectivity.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The Department of Higher Education, West Bengal releases grants through the Director of Public Instruction (D.P.I), West Bengal on various Plan and Non-plan heads, the Development Plan being the most important in this regard. The funds allocated on different heads are properly utilized with the administrative approval from the D.P.I.,W.B. whenever necessary.

The UGC Grant is also utilized for upkeep of different infrastructural facilities, buildings in specific cases like the Construction of the Girls' Hostel.

After grants are sanctioned and released by different funding agencies like the state government, UGC etc, meetings are convened among the Heads of all Departments and presided by the Principal, where funds under different heads are distributed according to the consensus of the meeting. External audit is conducted by the concerned committees and the Utilization Reports are submitted to the funding agency within stipulated time.

DETAILS OF EXPENDITURE

(In Rs)

	2014-15	2013-2014	2012-2013	2011-2012
Building	1840064.00	2954273.00	2808131.00	886912.00
Electrical Maintenance	0	0	0	0
Furniture	42590.00	235799.00	140662.00	110483.00
Equipment	283000.00	976000.00	100204.00	564518.00
Computers	87152.00	84030.00	280930.00	0
Vehicles	0	0	0	0
Any other (Chemicals & Glass goods)	276672.00	538286.00	1042605.00	17223.00

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The institution undertakes the following mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college:

- Keeping constant correspondence with the Building Sub- committee and the Electrician of the college to ensure maintenance of building infrastructure and electrical connection.
- Cleaning of unwanted vegetation in the campus is done by the college itself.
- Annual maintenance for electronic components and related things (computers, LAN connection, institutional website management etc.) used in different departments are ordered maintaining due process to competent companies.
- Annual maintenance for scientific instruments, different softwares used in different departments are ordered maintaining due process to competent companies.
- The departmental staff and the security personnel ensure the security of all these infrastructure and equipments.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The companies which have been given the AMCs ensure the calibration and other precision measures are done regularly.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- A transformer measuring 25 KV have been installed in the college for smooth supply of electricity in the campus.
- One 20 KV generator for office and 6 KV generator for library have been

installed.

- One arsenic free water plant for the students and the staff have been installed in the campus. One non-teaching staff is dedicated to look after the constant supply of water.
- Electrical equipments fall under the maintenance of two qualified electrician.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes updated prospectus every year before the admission. Both English and Bengali versions are displayed in the college website. Printed versions are distributed amongst students who are admitted to the college. The information provided in the prospectus is given below:

- Historical perspective and location of the college.
- Details of Courses offered.
- Available Subject combinations and Papers
- Number of seats in each category (Honours and General Course) .
- Eligibility for admission and admission procedure.
- Faculty Profile in each Department
- Fee structure

- Library, laboratory, computer, games & sports and other facilities
- Rules and regulations of the College and the University
- Co-curricular activities etc.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Student Half/Full Free, Endowment Scholarship: Full Free and Half Free Studentships are given to financially weak but meritorious students .The institution provides financial support to all those who are financially weak in several ways, such as

- Full and half free studentship from the Government of West Bengal
- Scholarship to SC/ST students from the BCW Dept. of the Government of West Bengal
- Scholarship to the wards of *bedi* workers from the Ministry of Labor and Employment of Govt. of India
- Scholarship from the Mass Education Department of the Govt. of West Bengal,
- Merit-cum-Means scholarships from the DPI, WB,
- Stipend from Hazi Md. Mohsin Fund
- Scholarship for minority students from the WBMDFC
- Scholarship offered by Jindal Foundation
- Poor fund of the Students' Union .
- Swamivevekananda Scholarship

Financial Year	Financial Support from the Govt. (Merit Cum Means and Minority + Post Matric) (In Rs.)	Other Sources (In Rs.)
2014-15	Yet to received	Yet to received

2013-14	859600.00	27000.00
2012-13	1190900.00	42000.00
2011-12	762700.00	Nil

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

About 60% of the enrolled students receive financial assistance from state government, central government and other national agencies?

5.1.4 What are the specific support services/facilities available for-

Students from SC/ST, OBC and economically weaker sections:

There is an Entry in Service cell in our college (UGC scheme). The goal of the scheme is mainly to provide an assistance towards pupil in general, especially students belonging to SC, ST, OBC (Non-Creamy Layer) segment of our society, with an intention to develop the Colleges by providing grants under non-recurring head for the equipment, books, journals or periodicals which may be used for the general purpose of the College. The students, not affiliated to the institution for which grant is made, are also allowed to take training under this scheme. In short, the focal objective is development of Colleges in terms of facilities for training or education other than formal education to prepare them for Public Examinations as well as placement in Government Services. The UGC scheme of Remedial Coaching for SC/ST/OBC (non-creamy layer) and Minorities is also available for SC/ST, OBC and minorities and economically weaker section.

STUDENTS BENEFITTED FROM UGC SCHEMES - REMEDIAL COACHING AND COACHING IN ENTRY IN SERVICES

	Remedial Coaching for SC/ST/OBC (non-creamy layer) and Minorities	Coaching classes for Entry in Services for SC/ST/OBC (non-creamy layer) and Minorities
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	SC	ST	OBC	Minorities	SC	ST	OBC	Minorities
2014-15	560	02	220	140	125	03	62	54
2013-14	530	01	205	120	100	03	50	37
2012-13	490	02	195	105	88	02	45	35
2011-12	460	02	180	95	80	02	40	28

Students with physical disabilities: The physically challenged students are given the following facilities:

- Classes for them are held in the ground floor of college buildings as far as practicable. They have peers to take care of them, escort them to their classes and help them in their studies.
- College takes special efforts to enable physically challenged students to secure Government free ships.
- Visually challenged students have a provision for scribes from the college during tests and university examinations. 3% seats are reserved during admission, for the physically disabled students as fixed by the University of Kalyani. Under the UGC funded scheme of Higher Education for Persons with Special Need physically challenged students are provided with the mobility devices in the campus, visually impaired students are provided with screen reading software and low vision aid in the reading room.

Overseas students: There has been no overseas student during the last four years.

Students to participate in various competitions/ National and International:The College duly encourages, informs, motivates, guides and helps the students to prepare and participate in various competitions of National, State and University level. The college organises an annual festival where competitions on co/extra-curricular activities like music, dance, debate, quiz, creative writing, poster painting, choreography, photography etc. are held. At the end of each session on the Annual Prize Day, the students who excel in these competitions are felicitated by the College.

Medical assistance to students: health centre, health insurance etc.: All students of our college are members of “Students’ Health Home” from the day of admission. The members are provided free medical checkups, treatment and hospitalization (if necessary) for various ailments.

Organizing coaching classes for competitive exams :UGC funding “Entry in Services” Cell arranges coaching classes for the preparation of examinations of School Service Commission, Public Service Commission , WBCS Exam etc.

Skill development (spoken English, computer literacy, etc.): The Institution has also taken steps for development of computer knowledge among the students for which a computer lab has been established and a computer instructor has appointed.

Support for “slow learners” :

- Remedial classes & Tutorials are organized for such slow learners.
- Simplified versions of books are recommended to them.
- Special tests are conducted for them & Trial tests and mock examinations.
- Revision of topics and practical.

Exposure of students to other institution of higher learning/ corporate/business house etc.: The College organizes seminars, workshops at regular intervals to apprise the students about the scope of higher studies. Teachers of the departments inform, motivate and orient the students to avail various opportunities regarding higher studies.

Publication of student magazines: The College magazine is being published annually and most of the issues are well preserved in the College library. Apart from the College magazine, a number of wall magazines are also displayed periodically by the students of various departments.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The Career Counseling Cell provides necessary information and prospects of entrepreneurship in various fields.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- Any other

To promote participation of students in extra-curricular and co-curricular activities, the Sports Wing, NSS Unit and Student Union of the College chalk out the policies and strategies. Competitions like Freshers' Welcome, Annual Social etc are held which are ways of showcasing the singing, dancing, aptitudes for debates, elocution, quiz and theatrical skills of the students. For this purpose, the institution avails the services of the extremely talented faculty.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The Career Counseling Cell arranges coaching classes for the preparation of examinations of School Service Commission, Public Service Commission etc. Since the Institution is primarily an Under Graduate college, it offers no coaching for NET, SLET, GATE, GRE, TOEFEL, CAT etc.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

- Remedial and Tutorial classes are taken to support the students.
- Seminar library facilities are available in all the academic departments.
- Career Counseling Cell provide student support services.

On behalf of the institution, career counseling services are handled by Career Counselling Cell, with inputs from the Centre of Entry in Services. This is initiated when the former conducts career counseling sessions for all the departments of the college – which is stream specific and notified before the admission in the final year of the general degree curriculum. Students are persuaded to realize the importance of proficiency in communications, soft skills etc. They are then exposed to motivational lectures delivered by faculty members. After the presentation is over students are allowed to ask questions and clear their doubts. Students are made aware of the details of the potential employer, job profile and system of short- listing plus selection, they will have to undergo.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- Existence of a Career Counseling Cell.
- Conduct of UGC funded Entry-in-services Coaching,

No campus interview has been held in the college campus.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the college have a student grievance redressal cell.

The grievances reported and redressed during the last four years are as under.

- Regular misbehaviour of a student was reported. The Cell convened a meeting in the Principal's chamber where the complaint was discussed in presence of the student accused and then the corrective measure was adopted.
- Students often complain about the toilets being dirty. Group-D staff responsible for cleaning were instructed to do their duty properly.
- The College Canteen was not performing up to the standard. Price was high for some items and there was hardly any variety or choice of food as per students' complaints. The Canteen Committee, through proper procedure, replaced the old with a new one which is working satisfactorily.
- The insufficiency of sports equipment was reported to the cell. After proper investigation necessary funds were released to meet their demand.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

A sub-committee named Gender Sensitization and Sexual Harassment Cell has been formed.

Not a single case had been reported to the committee so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, the college has an anti-ragging committee. But not a single case had been reported to the committee so far.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Subsidized Canteen: Food is available for the students at a subsidized rate in the College Canteen.

Career Counseling Cell: Apart from the financial aid given to students as listed in 5.1.2, the College provides career counselling to the students.

Arsenic free drinking water: The college has installed a arsenic free water plant for the students and the staff.

Student Health Home Scheme: All the students of our college are member of “Students’ Health Home” from the day of admission. The members are provided free medical checkups, treatment and hospitalization (if necessary) for various ailments.

Aid-Fund: The college maintains a Student’s Aid fund. Needy learners are financially assisted from this fund.

In case of any financial necessity of any student (or even any staff member) on medical ground, instant fund is created through generous contribution of the staff members and students for the benefit of the distressed person.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

No.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

STUDENT PROGRESSION

Student progression	%
UG to PG	60%
PG to M.Phil.	NA

PG to Ph.D.	NA
Employed	No data
- Campus selection	
- Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The programme wise pass percentage of the students for the last four years is shown below:

RESULT OF THE COLLEGE

Programmes	Year	Pass % (College)	Pass % (University)	No. of First Class
UG COURSE (HONOURS AND GENERAL)				
BENGALI	2012	98.50	96.00	4
	2013	90.51	No data available	
	2014	97.03	No data available	
	2015	95.58	No data available	
ENGLISH	2012	Introduced during 15-16 session		
	2013			
	2014			
	2015			
HISTORY	2012	94.28	94.00	2
	2013	93.42	No data available	
	2014	94.52	No data available	
	2015	84.21	No data available	
PHILOSOPHY	2012	88.57	89	
	2013	86.20	No data available	1
	2014	83.33	No data available	
	2015	83.87	No data available	
POLITICAL	2012	83.33	85.00	

SCIENCE	2013	82.60	No data available	
	2014	85.71	No data available	
	2015	84.61	No data available	
GEOGRAPHY	2012	85.00	87.00	1
	2013	80.95	No data available	
	2014	75.00	No data available	4
	2015	80.95	No data available	
EDUCATION	2012	Introduced during 15-16 session		
	2013			
	2014			
	2015			
SANSKRIT	2012	Introduced during 15-16 session		
	2013			
	2014			
	2015			
COMMERCE	2012	No student		
	2013	No student		
	2014	No student		
	2015	No student		
B.A (GENERAL)	2012	97.32		
	2013	96.88		
	2014	84.66		
	2015	91.40		
B.COM (GENERAL)	2012	No student		
	2013	No student		
	2014	No student		
	2015	No student		
B.Sc GENERAL	2012	Introduced during 15-16 session		
	2013			
	2014			
	2015			

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

In order to improve their academic and professional efficiency the following measures are given priority:

- Regular class tests
- Evaluation of the performance of the students in student seminars, group discussions,
- Hands on experience with computers and equipments.
- Experience with field works, project reports etc.
- Continuous evaluation of practical exercises in laboratory based subjects.
- Every department organizes a **Parent-Teachers Meet** once a year. Parents can also meet the faculty to enquire about their wards.
- **Remedial classes** help the slow learners cope with their studies.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The departments arrange tutorial classes and additional special classes for slow learners. Teachers also take extra care to such students individually to cater to their specific academic need. The financially weak students are encouraged to apply for the available scholarships. The College renders financial aid to many deserving students through full and half fee waivers.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar

There is ample opportunity for the students to participate in various extra-curricular activities and various indoor and outdoor games. Drama, music, recitation, quiz competition etc. are organized every year. Competitions on different games and sports

events like Annual Sports and Athletic Meet, football, cricket, volleyball, carom, badminton etc. are organized every year. Students of our college regularly participate in Inter-Government/Govt-aided College Football and Cricket competition, Athletic meet, Inter-College Sports meet of University of Kalyani. The major achievements of the college in these field is given below.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Major Achievements in Sports and Game

Name of sports	Team/individual	Position
West Bengal Athletic and Football Championship-2016	College Team	Champion
Nadia District Inter-College Cultural Meet-2016	College Team	Second Runner up
West Bengal Athletic and Football Championship-2016	Individual	Javelin 3 rd Shot put- 3 rd Long Jump- 2 nd
Non-Govt Football & Athletic meet-2011	College team	Champion in football
Inter College football championship-2011	College team	Champion
Non-Govt Football & Athletic meet-2012	College team	Runners
Inter College football championship-2012		Champion
Non-Govt Football & Athletic meet-2013		Runners
Students selected in University football team and participated in inter university football championship held in Orisa in 2011	Mirajul Hoque Golam Shaikh Sukanta Saha	Participated
Kho-Kho representative in university	Purnima	Participated

team held in Mumbai	Pattandar	
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5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The College considers the feedback from its graduates very seriously. Each year, after the Part Three Selection Test is over, the collegiate (who secures more than 75% class attendance) outgoing students are asked to fill up a detailed feedback format by the IQAC and the complaints and suggestions are seriously taken care of by the Principal.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The students contribute and actively participate in publishing wall magazines. Students also contribute articles, sketches, paintings etc. in the Annual College Magazine. In addition to this, they also contribute poster/articles in programmes organized by other organizations.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college has a Student Council named as “Dr B.R Ambedkar College Students’ Union”. The members of the Students’ Union (known as General Councilors) are elected by the students of the college every year. The General Councilors elect the office bearers of the Cabinet among themselves. The tenure of the elected body is one year. The election procedure of the college is given below:

The Students’ Union is formed every year after a full fledged election process generally held in the end of the month of January or within 2nd week of February in consultation

with the district administration. An Election Committee comprising of faculty members, non-teaching members and outgoing General Secretary of the Students' Union is constituted to oversee the election process. As soon as the date of election is announced Students' Union is dissolved and Principal of the College who is also the President of the Students' Union takes over charge from the General Secretary of the Union till the election process is over. Election takes place at two levels – firstly, students elect their class representatives. For every 50 students or part thereof each section will elect one representative. In the second stage, the elected class representatives then elect the Cabinet members of the Union. There are eleven members in the Cabinet. They are Vice-President, General Secretary, Assistant General Secretary, Cultural Secretary, Sports Secretary, Magazine Secretary, etc. The last election was held on 28.01.2014. The composition of the Cabinet of the Students' Union is as follows:

- (1) The President – Principal (ex-officio)
- (2) The Vice-President – elected from the General Councilors
- (4) The General Secretary - do
- (5) The Game Secretary - do
- (6) The Magazine Secretary - do
- (7) The Cultural Secretary - do
- (8) The Flower garden Secretary - do
- (9) The Aid fund Secretary - do
- (10) Common Room Secretary (Boys)- do
- (11) Common Room Secretary (Girls) – elected among girl students

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The following academic and administrative bodies have students' representatives on them:

- Governing Body [General Secretary]
- IQAC [General Secretary]
- Anti -Ragging Committee[General Secretary, Asst. General Secretary,Class representatives]
- Annual Sports Organizing Committee
- Annual Social Function Organizing Committee

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The College does not have Alumni Association.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION & MISSION :-

“Not gold, but only men can make

A people great and strong

Men who for truth and honor's sake

Stand fast and suffer long

Brave men, who work while other's sleep

Who dare while other's fly

They build a nation's pillars deep

And lift them to the sky."

----- R.W. EMERSON

In keeping with the above saying, we at Dr. B.R.Ambedkar College, believe in building a nation – and for that building the future backbone of the nation – our students. This is, in a nutshell, the vision and mission of the institution. Though established in a rural setting, every attempt is made to help students realize their full potential. We understand that many of our students are first-generation learners. This situation is dealt with in an extremely careful manner and no stone is left unturned to raise the academic standards of the students, most of whom are from very poor households.

Following are the main objectives (vision and mission) of the college:-

- To create opportunities of higher education in Villages to cater to the needs of the poor rural masses
- To maintain advancement of higher education to build up this rural Degree college as an ideal Centre of Learning
- To make the College a source of inspiration for students so that the number of drop-outs are minimized
- To impart quality based education with the objective of acquiring skills that can prepare them to meet the realities of life. Skilled manpower and its systematic application are required in all fields – industry and agriculture.
- To help students acquire an awareness of and sensitivity to the total environment and its allied problems; to develop in the minds of the students a feeling of belonging to this ideal Institution of Higher Education

- To foster universal and eternal values, oriented towards the unity and integration of the community as a whole. Such education is directed to eliminate religious superstition, fanaticism, fundamentalism and violence from the society.
- To provide the infrastructure for physical education, sports and games in order to bring about an integrated development of the body and mind.
- To lay emphasis on modern educational technology to improve the academic standards, create awareness among the students and inculcate the spirit of dynamism in them.
- To motivate students to develop an analytical frame of mind so that they question and discover instead of accepting everything blindly
- To develop responsible citizens of the country who can strive for the betterment of humanity and to equip them with updated information so that they may face the challenges of the new millennium

The steps that are taken to translate the broad vision of the college into acts are as follows :-

- The college has an elected body of Students Union that takes great care to cater to the demands and needs of the students, whatever be their socio-economic background
- Seats are being increased in order to accommodate a vast number of students

- Together with the University of Kalyani, the College has a Department of Distance education in the subjects of English, History, Bengali and Philosophy
- In case of students with a poor socio-economic background, the college offers scholarships, full and half free studentship.
- Various co-curricular activities are carried out like Traffic control Programmes, Planting of Trees, Aids Awareness Campaigns etc.
- The College also organizes matches, competitions, sports and games for the physical development of its students
- Reservation is provided to the students of Other Backward Classes, Scheduled Castes and Scheduled Tribes
- More and more students are getting access to computers and they are encouraged to use them in their leisure time
- Efforts to instill values among the students are carried out by organizing programmes like Teacher's day, celebration of Dr.B.R.Ambedkar Jayanti etc.
- Pursuit of art and literature is encouraged and the Students Union publishes a yearly journal where students contribute whatever they can.

Thus, every attempt is made to ensure that the vision and mission of the college is carried out in a proper way. It is the feeling of unity and oneness in the college that transcends all groups or cultural differences and synthesizes all castes, linguistic and

religious communities into a compact whole. However, there is always scope for improvement and the College is open to opinions on each of these matters.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

For the internal administration, Governing Body is the top management headed by a President. Governing Body is responsible for overseeing the institution's regular activities, determining its future direction and fostering an environment in which the institutional mission is achieved and the potential of all learners is maximized. The governing body advises and ensures compliance with the statutes and ordinances of the University of Kalyani to which this college is affiliated. The individual members of governing body conduct themselves under the guidelines of government of West Bengal and Kalyani University.

The Teacher-in-charge is aware of the fact that leadership of the Head of the Institution is the key factor in creating a positive working environment. He is the key element in developing the organizational structure, formulating and implementing the strategy of development. It is his responsibility to ensure the operation of an efficient fiscal and human resource management system which will promote the best practices of the institution.

The following are the major components with which the Principal keeps close contact various institutions, support and information in running the College smoothly and effectively:

1. The Higher Education Department of the Government of West Bengal
2. The University of Kalyani
3. The Governing Body of the College
4. The University Grants Commission

5. The Teachers' Council of the College
6. The Convenors and members of different sub-committees
7. The Head of the Departments of this College
8. The Students' Union
9. District administration and local bodies .

The Principal, as per discussion and resolutions adopted by different recommending bodies, recommends and forwards the matter for approval to the Governing Body of the College. Once the proposal is approved, the execution of the work is done with the assistance of all concerned under the supervision of the TIC/Principal.

Both teaching and non-teaching staff are involved for improvement of the effectiveness and efficiency of the College. The College authority tries its best to provide the teachers with every support they need for the cause of education and overall development of the students. They are encouraged to participate and promote activities that may lead to a sustainable development of the intellectual ambience of the College.

The non-teaching staff, on the other hand, also plays a vital role for the improvement of the College administration. As a matter of fact it is the non-teaching staff, who are directly involved in rendering various services to the students and also to those who look after the interest of the students. Of course, they enjoy whatever service benefits that exist but at the same time they are equally careful regarding their duties and responsibilities. The authority also holds special training sessions for them whenever the situation demands.

6.1.3 What is the involvement of the leadership in ensuring:

The policy statements and action plans for fulfillment of the stated mission :Propelled by the Institutional mission, the Principal of the College maintains an effective liaison

with the Governing Body, the IQAC and the Teachers' Council in formulating the policy statements and action plans. Being a Government-aided College, the Institution is guided by the policies of the Government of West Bengal and the Principal ensures an active involvement of the concerned authorities in the formulation of Institutional policies.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan: The action plans are approved in the deliberations of the Governing Body and Teachers' Council in the presence of the Principal. The various subcommittees and cells undertake action plans which are integrated within the overall functioning of the College.

Interaction with stakeholders : The principal component of the stakeholders are the students and their parents. Through the Students' Union the college regularly receives the report regarding the fulfillment of all their academic needs as well as the welfare programmes like scholarships, free studentship, health awareness, etc. Besides that in the parents-teachers meetings through formal interaction between parents and faculty members in front of the students the feedback mechanism is activated. In the meetings of the Governing Body, representatives from all the stairs of the stake holders analyze the performance of the institution.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders :Need analysis is enabled by mutual interaction between various stakeholders. The presence of a Grievance Redressal Cell and Anti Ragging Cell and the Students' Union ensures an affable atmosphere in the College. The evaluation forms filled up by the outgoing third year students also helps in assessing the needs of the students. The Principal intervenes at every level of such interaction between stakeholders whenever necessary.

Reinforcing the culture of excellence:In order to reinforce the culture of excellence, the Principal, Governing Body and the faculty members with the cooperation of the Government have taken the following measures:

- Faculty members regularly attend refresher course and orientation programme to make the students updated.
- Students' Union of the college organize blood donation camp
- The College serves the society by running a very successful NSS unit. The NSS unit of the college has organized Traffic control Programmes, Planting of Trees, Aids Awareness Campaigns etc.

Champion organizational change:

- The College runs a Career Counselling Cell which bridges the gap between the students seeking job and the reputed companies and organisations which can offer appropriate job opportunities.
- The College has a Students' Union which takes care of the issues of the students. Students' Union election is conducted every year.
- The Students' Union facilitates unearthing of extra-curricular talents of the students. Students also participate in quite a number of inter-college competitions every year and make the Institution proud of their achievements.
- Under the same umbrella there is a running centre of distance education of Kalyani University, the number of students of which is gradually increasing over the years. The college is now well equipped with computer and internet facilities, ICT enabled classroom teaching, modern laboratory instruments, Gym appliances, etc. Health awareness programmes have also been conducted.

The Principal keeps in mind the recommendations of the Governing Body and the Teachers' Council whenever possible.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Following the guidelines of Government of West Bengal, UGC and University of Kalyani the plans and policies are framed and for effective implementation of the policies and plans the respective committees and sub-committees review the performance time to time. Most of the jobs have to be completed within due time. If any lacuna is found in one session it is discussed in the Teachers' Council meeting and necessary steps are taken in the next session. Regarding different problems that crop up on the way to achieve the target fixed as per plans, the Principal regularly meets with the different stairs of the organizational structure and policies are reviewed and revise, if necessary. Internal Quality Assessment Cell regularly monitors and vigils the progress of the assigned jobs of all the academic and administrative sub-committees and proposes necessary suggestions to improve the performance.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Teachers' Council Secretary (TCS) is the representative of the teaching faculty and all concerns of the faculty members are directed to the Principal through the TCS. The TCS also prepares the list of committees and cells in direct consultation with the Principal. The IQAC Coordinator is responsible for monitoring and advising for quality enhancement and sustenance of the Institution. She/He takes works in coordination with the Principal and the TCS. The Heads of different departments look into the smooth functioning of their respective departments. The other faculty members are all part of various committees and work for the betterment of the Institution.

6.1.6 How does the college groom leadership at various levels?

It is the most important task of the college authority to groom leadership among its students who in near future will take the responsibility to enrich the nation at different sectors. The Elected Students Union is the big platform where undergraduate and postgraduate students have ample opportunity to nourish and enrich their leadership qualities. The General Secretary of the Students Union becomes the students' representative in the Governing Body. Students Union organizes Freshers' Welcome programme at the beginning of each session and annual cultural programme during winter. In these events the not only cultural skills are encouraged and exposed but also the organizing capability becomes developed. Besides this, along with different cultural competitions debate and quiz are also being organized under the guidance of their teachers where analytical power of the present generation is exercised. Students take the responsible leadership in publishing students' magazine and organizing annual sports. In all these events students are also groomed in respect of fund management and disciplinary measures.

In this college at present most of the teachers are young. They take the responsibility of convenors of different academic and administrative subcommittees. Specially while conducting University examinations, admission, Students union election, etc. the teachers can build up their leadership quality in college administration. When the Principal is out of station due to some external activity, senior teachers have to perform as Officer-in Charge and can develop their administrative ability to run the whole college in different critical situations. The teachers also have to function as Coordinator and Assistant Coordinators of DODL of Kalyani University, thereby having an opportunity to develop their administrative and leadership qualities.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards

decentralized governance system?

- The various departments of the College under the supervision of their respective Heads take individual decisions regarding syllabus distribution, routine and purchases. The different cells like the Career Counselling Cell and the other Cell enjoy operational autonomy to plan their activities.
- The Students' Union organizes the College under the guidance of the faculty members. They have autonomy in deciding the various competitions to be held and the cultural programmes to be organized.

6.1.8 Does the college promote a culture of participativemanagement? If 'yes', indicate the levels of participative management.

Yes, the College promotes a culture of participative management as all stakeholders are involved in the decision making process. There exists an active involvement of the teachers in the functioning of the College which leads to transparency and increases efficiency. The Principal takes his decision in a fair manner after having consulted the GB, Teachers' Council and any other stakeholder involved.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The policy of the Institution as encapsulated in its mission is to empower our students with holistic education thereby creating complete man who would be veritable assets of the society. This policy is developed by the collective efforts of all the stakeholders. It is driven by the enthusiasm and hard work of all concerned. It is reviewed through the Annual Quality Assurance Report which records the quality enhancement and sustenance measures for every year.

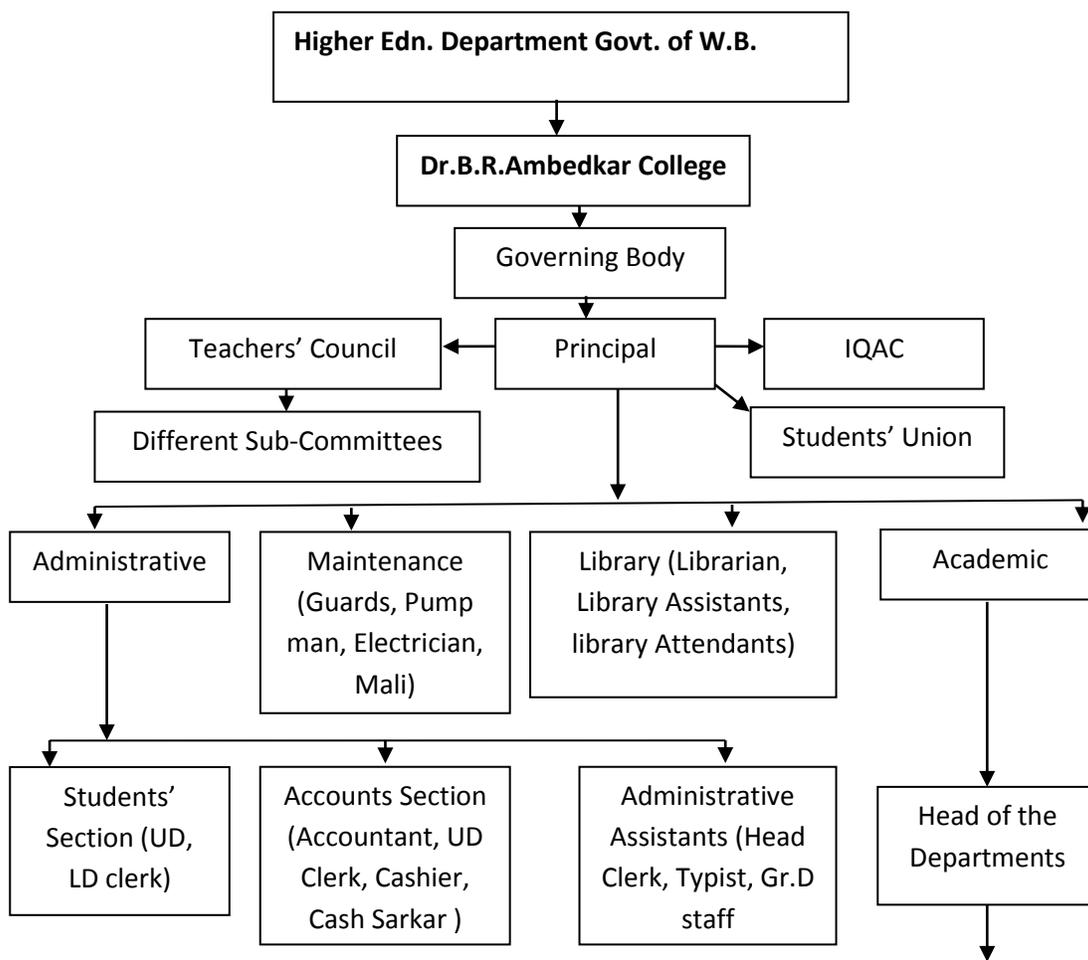
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

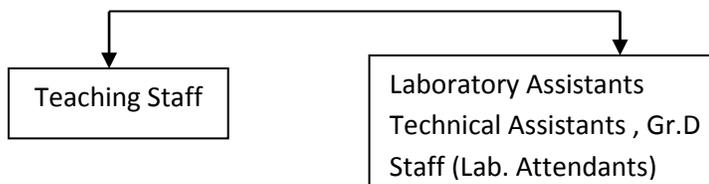
Keeping in mind the gradual change in global scenario in the field of education as well as the change in composition of employment structure, the college within its limitations considers the following in its perspective plan for development:

- improving audio-visual teaching in all departments;
- introducing new Honours Courses in Journalism and Mathematics;
- introducing new subjects as General courses e.g Physics, Chemistry,
- utilizing the existing computer laboratory for self financing or Add-on courses for skill enhancement in computer applications by collaborating with other institutes specialized in this field of training;
- increasing extension of NSS activities by adopting model village;

6.2.3 Describe the internal organizational structure and decision making processes.

Ministry of Higher Education of Government of West Bengal directly controls the organizational structure of this college. Governing Body is the top most local body of decision making process. Rest part of the organization is shown by the schematic diagram below.





6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning:

- At the beginning of every academic session the routine committee prepares a master routine for all the departments of the College and ensures to schedule both Honours and General subject classes as per the norms stipulated by the University Grants Commission. Individual departments then prepare departmental routines following the master routine and submit it to the routine committee for approval of the Principal. The departments strictly follow the approved routine schedule.
- Each Head of the Department in his/her turn interacts with the other teachers of the department to plan the modules, laboratory classes, syllabus distribution, organising different college examinations like Selection Test. Academic performance of the students in the College and University examinations is analysed in the departmental meetings. The weak points of students are identified and remedial measures are suggested. The teachers also try to find out ways for helping out the slow learners and encouraging the advanced learners. Furthermore, each department keeps a record of the syllabus covered and progress reports are submitted two times a year to the Principal. A general staff meeting, which is presided over by the Principal and attended by all teachers is held to discuss the results of the Annual and Selection Test. The students are allowed to see their evaluated scripts on a convenient date. By this procedure transparency in the examination and evaluation system is maintained.

- Seminars and talks are organized round the year in order to enrich the curriculum.
- Students from weaker sections are given support by way of sanctioning full and half free studentships. Arrangements are also made for many other stipends and scholarships awarded by various Government and Non-Government organizations. Care is always taken so that no student having a desire for education drops out for want of tuition and other fees.

Research & Development:

- Research activities are encouraged in the Institute among the teachers. The College organises departmental seminars, workshops and extension lectures where reputed scholars are invited. Two softwares Eviews and Stata had been installed in the college for the improvement of research activities among the teachers.

Community engagement:

- The college has organized AIDS awareness programme
- The college has an active NSS unit which has increased its activities over the last few years.
- The college helps different wings of the Government to arrange its public examinations. The teachers and non-teaching staff of the college extend their active participation to conduct those examinations.

- The college is the study centre of DODL of Kalyani university and thereby provides PG courses to a vast majority of local young.
- The college has given 4.35 acres of land to the Govt of West Bengal for building a Polytechnic College in the locality. In addition to this the college also has given 0.33 acre of land to the SC & ST Welfare department of Govt. of West Bengal for construction of Central Hostel for SC & ST students. The work of the above two projects have already been started.

Human resource management:

- The teaching faculty works in various committees and sub committees and participates in the orientation programme and refresher courses. They are also engaged in research and publication. The non-teaching staff is involved in the smooth functioning of the official activities.
- The students of the College participate in community work under the NSS wing of the College. They also organize the Annual Function where inter and intra college competitions are held. They also perform on the Annual Sports and Prize distribution Day. Thus our students effortlessly pursue their multifaceted interests along with academics.

Industry interaction: None

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the Institution ensures collection of information through the following:

- Formal feedback from third year students of each department.
- Reports from various committees and sub-committees.
- Feedback from Head of the Departments .

- Feedback from the departments on Parent Teacher meetings.
- Minutes of Teachers' Council meetings.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The College authority takes all possible care to ensure that all the members of staff are involved in the institutional processes. The advisory body of the Institution, namely, the Governing Body has representatives from both teaching and non-teaching staff which ensures their active participation. The Teachers' Council and the Internal Quality Assurance Cell along with the sub committees have a representation of the staff on them. This guarantees that all official activities are performed promptly and efficiently. The effort of the non-teaching staff in executing the official works is quite appreciable. Meetings of all these bodies are held at regular intervals and the institutional processes are reviewed so that their efficiency is enhanced.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Date	Important Resolutions
26.02.2015	It was unanimously resolved that appointment to Aatreyee Ghosh, the said recommended candidate, be given to the substantive post of Assistant Professor in English at this College.
02.03.2015	<ol style="list-style-type: none"> 1. The members present in the meeting endorsed the view of the TIC. After discussion in detail, it was unanimously resolved that necessary steps be taken to fill up the vacancy of Cashier in this institution. 2. After discussion in detail, it was unanimously resolved that the Auditor's Report of Books of Accounts of this institution for the year 2012-13 be approved. 3. As regards Agenda No. 5, the teacher-in-Charge placed before the meeting, the Recommendation Report dated 01.03.2015 of the Selection

	<p>Committee for recruitment of non-teaching employees of this institution in connection with appointment of Clerk [one permanent post (UR)] and Library Clerk [one permanent post (UR)] of this College vide Memo No. 672- Edn(CS)/4E-43/2000 dated 19.08.2014 of the Higher Education Department, Govt. of W.B.</p> <p>After studying the said Recommendation Report and necessary discussion thereof, it was unanimously resolved that the merit panel prepared by the Selection Committee be approved. It was also resolved that Appointment offer be immediately given to (i) Rajes Kumar Poddar, S/o Ramani Mohan Poddar of Vill-Betai Jitpur(North), P.O. Betai, Dist. Nadia, Pin-741163 in the permanent post of Clerk on substantive pay basis as per norm, and (ii) Asish Biswas, S/o Trinath Biswas of Vill- Betai Civilganj, P.O. Betai, Dist. Nadia, Pin-741163 in the permanent post of Library Clerk on substantive pay basis as per norm, who ranked first in the Merit Panel in the posts of Clerk and Library Clerk respectively as per recommendation of the Selection Committee.</p> <p>It is further resolved that the TIC be empowered to give Shri Poddar and Shri Biswas necessary appointment, in their respective posts.</p>
	<p>4. After going through and necessary modification of the proposed fees structure, it was unanimously resolved that the Fees Structure for the session 2015-16 be approved.</p> <p>5. After necessary discussion regarding the application of Anjali Bala, it was unanimously resolved that the filled-in-format of Application of Smt. Anjali Bala along with necessary papers and documents be sent to the appropriate Authority for a job on compassionate ground in favour of Smt.Bala.</p>
20.03.2015	<p>1. After necessary discussion, it was unanimously resolved that the joining of Asish Biswas on 04.03.2015 at 11:50 a.m. as Library Clerk and of Rajes Kumar Poddar on 04.03.2015 at 11:55 a.m. as Clerk in this institution be approved.</p>
08.04.2015	<p>1. After necessary discussion, it was unanimously resolved that appointment to Sulipta Tarafdar, the recommended candidate of the</p>

	West Bengal College Service Commission be given to the substantive post in the capacity of Assistant Professor in English of this College.
13.04.2015	1. It was unanimously resolved that the appointment and joining of Sulipta Tarafdar to the substantive post of English as an Assistant Professor be approved.
09.07.2015	1. It was unanimously resolved the necessary requisition against the following vacancies for the substantive post of Assistant Professors and Librarian of this College be placed to the West Bengal College Service Commission as per norm. <ol style="list-style-type: none"> 1. Bengali (01) 2. English (01) 3. Philosophy (01) 4. History (02) 5. Librarian (01)
15.07.2015	1. As regards agenda No. 01 the Teacher-in-Charge(TIC) reported and placed before the meeting the proposal of Financial Assistance for development of Play Ground vide memo No. 244(21)/DYO-Nadia/15 dated 04.06.2015 of Youth Welfare Services Department, Krishnagar, Nadia, Govt.of West Bengal and vide memo No. 2124 dated 14.07.2015 of BDO, Tehatta, Nadia and the proposal of Mini-Indoor Complex. Vide memo No. 279(21)/DYO-Nadia/15 dt. 22.06.2015 of Govt. of West Bengal Youth Services Department, Krishnagar, Nadia and Memo No. 2125 dt. 14.07.2015 of BDO, Tehatta, Nadia. Members endorsed the view of the TIC. After necessary discussion, it was unanimously resolved that the aforesaid two proposals be accepted to cater to the needs of the vast students of this college, and necessary papers and documents be sent to the appropriate Authority for the purpose. It was also resolved that the TIC be empowered to proceed the matter.
08.10.2015	1) It was resolved to accept the letter of resignation of Sushmita Gonsalves who was on leave on lien since 26.11.2013. It was further resolved to declare the post of Assistant Professor in

	<p>Political Science held by Prof. Sushmita Gonsalves lien free.</p> <p>It was also resolved that the Teacher-in-Charge be empowered to request the West Bengal College Service Commission to recommend a suitable candidate to fill up the said vacancy as per norm.</p> <p>2) The Teacher-in-Charge reported before the meeting that Shri Prahallad Chandra Biswas S/o Late Mahendra Nath Biswas, who joined this institution on 22.07.2014 in the substantive post of Philosophy in this institution, had successfully and sincerely completed his one year of probation period. TIC appealed the G.B. for confirming service of Prof. Biswas in the said post.</p> <p>After necessary discussion, it was resolved that the service of Prof. Prahallad Chandra Biswas in the substantive post of Philosophy in Dr.B.R.Ambedkar College, Betai, be confirmed.</p>
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6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Being a Government-aided College under the aegis of the Higher Education Directorate of the Government of West Bengal, College cannot apply for autonomy as per Government policy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- The College has a Grievance Redressal Cell where students can record their grievances. They can also provide their feedback about the College in the evaluation forms given to them by the IQAC.
- The faculty members keep a very cordial relationship with the parents of the students. Parent -Teacher meetings are conducted after the test examinations in

each department every year. Feedback from the parents is recorded and sincere effort is made to address the issues to help the quality control of the Institution. The guardians may also meet the Principal for redressal of their grievances.

- Members of the teaching faculty may directly approach the Principal or seek the Teachers' Council Secretary's help as and when required.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

None

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Final year undergraduate students are given feedback forms by the IQAC in which they evaluate the infrastructural facilities of the College and also the teachers of the respective departments. Anonymity is maintained in this case. The filled up forms are analysed by the IQAC committee and also the Principal and necessary steps are taken for improvement.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Research being one of the priorities of the Institution, the faculty is engaged in a process of continuous research activities for which two software Eviews and Stata has been installed in the college, the faculty is being encouraged to participate in National and International Seminars and Workshops. Further, the teachers also act as Resource persons in seminars, workshops, etc. conducted by other colleges/universities. They also regularly attend Orientation Programmes,

Refresher Courses and Summer Schools conducted by the various Academic Staff Colleges for their enrichment.

- To meet the arising need of the day, the Non teaching staffs are given Computer training for preparation of salary bill, keeping accounts, students data and various other functions of the office.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

As per UGC norm the teachers have to participate in a number of refresher courses for their career advancement from each step to the next and in one orientation programme. The college cannot release all the teachers of a department at a time to participate in these courses. Teachers are being released ensuring that their classes will be taken by the rest of the teachers of the departments concerned so that students are not deprived of their regular teaching routine. For any professional training it is resolved departmentally that who will be the participant in which training. Teachers are provided duty leave to attend NSS training programmes of University of Kalyani. To the teachers the major motivating factor is the success of their students, not only in university examinations but in their future career also. The College authority always takes initiative to appreciate the qualities, which are very special to the individual as a teacher - this always boost the morale of the individual, motivate them to pursue further in the desired direction.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Institution maintains Daily Self Appraisal System in which each Faculty keeps a record of attendance, classes allotted and taken and other academic as well as administrative activities inside and outside College.

There is scope of Career Advancement Schemes for non-teaching staff as well. They are evaluated by the Principal and Head of the concerned department.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The Government can issue orders in case of any allegation against teaching or non teaching staff which the Principal has to implement. The Principal can issue „Show Cause“ letters to communicate the requirement for explanation or Government directives or censure.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

As part of the welfare schemes, the permanent employees of the College are entitled to the General Provident Fund and Group Insurance Scheme .

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The College is guided by the recruitment policy of Government of West Bengal and so it cannot appoint faculty on its own. The recruitment of the teaching staff is made as per existing rules following UGC norms by the Department of Higher Education through the West Bengal College Service Commission.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of

available financial resources?

The Purchase Sub Committee looks into the fund allocation and management of financial resources. The UGC Sub Committees manage the allotment and utilization of grants received from UGC funds. The college maintains its stock register and audits are conducted yearly. The whole process of fund allocation and management is supervised by the Principal and Bursar. The Governing Body also recommends proposals for the effective utilization of financial resources.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The College makes every attempt to ensure regular auditing of the College accounts. Internal audit for every Department is conducted by internally appointed auditors. The last Government audit was done in September, 2014. Each paragraph on the observations of the Audit Team were duly complied with and submitted for onward transmission through the Department of Higher Education. The last Audit Inspection Report is available for perusal in the Office of the Principal.
- Audit of funds sanctioned by the UGC are audited by registered Chartered Accountants appointed by the College Authority for the specific purpose. The Audited Utilization Certificates are sent to UGC within stipulated time. Apart from this other grants received from UGC, State Govt. and other agencies for specific purposes like seminars, symposiums, research projects, UGC Additional Grant, etc. are duly audited by qualified auditors appointed by the college time to time.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic

and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The Principal is the drawing and disbursing officer as per Government rule. The grants that the College receives are disbursed as follows:

Recurring Grant under Non Plan Head: This grant is disbursed for payment of salary.

Fund for co-curricular activities: Fund needed for different co-curricular and extracurricular activities like invited lectures, interclass competition, College magazine, cultural functions, Annual sports, etc. are provided from the session charge paid annually by all students.

Financial grants from UGC: The College receives Development Grant for purchase of Equipments, Books and Journals.

**TABLE : STATEMENT OF ACCOUNTS IN RESPECT OF WEST BENGAL GOVERNMENT GRANT (PLAN)
DURING 2010-2014**

Head of Account	Total Receipts					Total Expenditure
	2010-2011 (Rs.)	2011-2012 (Rs.)	2012-2013 (Rs.)	2013-2014 (Rs.)	TOTAL (Rs.)	
Books & Journals	3,60,000	Nil	Nil	Nil	3,60,000	3,60,000
Additional grant for Equipments			9,00,000		9,00,000	9,00,000
Entry in Services	6,30,000		2,25,000	1,12,500	9,67,500	
Remedial coaching for SC/ST/OBC	3,60,000		2,00,000	50,000	6,10,000	3,60,000
Construction of Ladies Hostel			6,51,282		6,51,282	6,51,282
IQAC				300000.00	300000.00	

TABLE: STATEMENT OF ACCOUNTS IN RESPECT OF WEST BENGAL GOVERNMENT GRANT (NON-PLAN) DURING 2010-2014

Head of Account	Total Receipts					Total Expenditure
	2010-2011 (Rs.)	2011-2012 (Rs.)	2012-2013 (Rs.)	2013-2014 (Rs.)	TOTAL (Rs.)	
PAY & ALLOWANCES	8314044.00	5465136.00	5029569.00	14038090.00	81546839.00	81546839.00

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

None

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)?

.6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- The College has an Internal Quality Assurance Cell (IQAC) established as per recommendation of UGC-NAAC. It was formed on 06.09.2012 .The Cell comprises of the Principal, senior teaching faculty members, external members and non-teaching staff/student representative as per the UGC-NAAC guidelines.
- This Cell monitors the teaching, research and various departmental activities of each department. Feedback regarding teaching, infrastructural facilities and other amenities of the College are collected from the students by this Cell.
- This Cell visits each department every year to verify the yearly progress of the department with regard to record documentation, academic and research activities.

- The students' feedback for each department is considered. Good points are appreciated and remedial measures for the weak points are suggested.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

All the proposal of IQAC have been approved by the management .

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, there are external members included in the IQAC.

The external members offer valuable suggestions on many an occasions.

d. How do students and alumni contribute to the effective functioning of the IQAC?

- Students are the primary stakeholders towards whom all efforts of the IQAC are targeted. Their feedback is treated with utmost seriousness and quality improvement measures are taken.
- The college does not have any alumni.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

- Apart from the Principal, present teachers from different departments as well as Ex- student are taken as constituent members of the IQAC.
- A Non teaching staff member/ Student representative is also a part of IQAC

- Through regular meetings and deliberations different constituents of the Institution are made aware of the IQAC's activities.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

To ensure high quality and standard the institution has an integrated framework for its academic and administrative activities. It has organized different academic and administrative committees. For the complete list of sub-committees, see 6.1

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The faculty members are encouraged to undertake faculty development programmes like Refresher and Orientation Courses. The non-teaching staff are also undergo computer training session for student management, financial management and COSA.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

No formal provision for Academic Audit has been introduced yet.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The IQAC works smoothly with the management, i.e., the Governing Body, and gets support and cooperation from the Department of Higher Education, West Bengal and the UGC. The Governing Body is the highest advisory body which gives advice and support to the institution from time to time B. For quality assurance the Government

keeps strict vigil on this institution, and at the same time helps it with academic, administrative and financial support.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The departmental teachers monitor the performance of the students by their response in the classrooms as well as by their performance in the class tests conducted by the department.
- The Principal ensures effective teaching-learning in the college by constant interaction with the Departmental Heads and with individual teachers, as and when required.
- The IQAC also suggests the departments regarding the effective way of teaching-learning. The performance of the teachers gets reflected in the Annual Quality Assurance Report.
- Assessments of feedbacks from different stakeholders like the students, especially the Students' Union, parents, also help the process of monitoring the teaching-learning in the college

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The IQAC generally communicates its policies and decisions to various stakeholders through notices and letters. Regular meetings are held among teachers and students on various important issues like admission, examination, cultural programme,

beautification etc. There are inter departmental and intra departmental meetings. The meetings are also held with the members of the non-teaching staff. Notices are posted on the notice board, and in many cases in the college website. For quality assurance students can get the help of Career Counselling Cell, Anti-Ragging Cell, Sexual Harassment Redressal Cell, Grievance Redressal Cell and the like. The guardians are contacted as and when required.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

As of now there is no provision for Green Audit or Environmental Audit of the college conducted by any external agency. The college, however, monitors the environmental balance within the campus through the following measures:

- The Beautification Committee and the NSS Unit of the college work in consonance as monitoring agencies.
- The campus has been declared as No Smoking Zone and No Plastic Zone.
- Tree Plantation Programme is held annually by the NSS Unit.
- Part I students have to conduct environmental project works as part of their curriculum. This practice certainly enhances their environmental consciousness.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation- None**
- **Use of renewable energy-None**
- **Water harvesting-None**
- **Check dam construction-None**
- **Efforts for Carbon neutrality:** In order to maintain the carbon level of the college several steps have been taken like regular plantation of trees and plants, preservation of old trees, declaring the campus as No Smoking and No Plastic Zone etc.
- **Plantation:** Every year tree plantation programme is organized under the aegis of the college NSS Unit. The staff and the students participate in this programme with complete enthusiasm.
- **Hazardous waste management: None**

e-waste management: As for e-waste, the agency which has been given AMC to maintain the electronic equipments in the college takes the onus to dispose of the e-waste in some safe place of their choice.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The following innovations have been introduced during the last four years and have created hugely positive impact on the functioning of the college:

- Introduction of complete On-Line admission from 2013-2014 session has turned admission into a hassle-free and less time-consuming process.

- Introduction of UGC Funded Remedial Courses for SC, ST and OBC (non-creamy layer) students and UGC Funded Entry in Services Courses
- Installation of screen reading software and scanner (low vision aid) for the visually impaired students.
- Introduction of Anti-Ragging Cell and Gender sensitization cell as necessary disciplinary measures in 2013.
- Salary of the staff through COSA software.
- Installation of Eviews and stata software for research activities of teachers
- Installation of 30 CCTV cameras in different location of the college campus to ensure the security measure within it.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

BEST PRACTICE I

1. Title of the Practice: Promotion of Research activities among the Teachers

2.Goal:

In an institution, the teachers must be encouraged to make a proper balance between teaching and research activities. The college has the responsibility to encourage the

teachers to pursue their research interests. The responsibility of the college lies in creating an ambience conducive to research works, providing necessary library resources and advanced facilities in the library, encouraging the teachers to apply for research projects from different funding agencies and to publish articles in reputed national/international level journals, to widen the opportunities of research works in the college etc.

3.The Context: Dr. B.R Ambedkar College is situated in a rural area.

There is no modernized library nor any reputed research centres and laboratories in the locality. The college has, however, continued to encourage the teachers to pursue their research activities by providing research infrastructure as far as practicable. The effort of the college has always been that teachers must not feel disinterested to pursue their research activities for any reason whatsoever.

4.The Practice

The following are the major practices related to the promotion of research activities in the college:

- Constitution of a research committee
- Encouraging the teachers to apply for different research projects, both Major and Minor .
- Encouraging the teachers to publish papers/articles/chapters in reputed national/international journals and books published from reputed publication houses.
- Initiative has been taken for INFLIBNET membership which will allow the teachers to access a huge number of online journals.
- Initiatives have been taken to publish institution journal to offer the scope to the young teachers to publish their articles
- Two sophisticated software Eviews and Stata have been installed in college to promote research activities among the teacher

5. Evidence of Success:

The positive promotion of research activities of the college has led to the following successful activities:

More number of teachers is engaged in on-going research activities. One teacher has already awarded the Ph.D. One teacher has recently submitted his thesis paper. Other one will submit her thesis paper shortly. Six teachers have enrolled for Ph.D. Many teachers have published their paper in reputed journals and presented paper in national level seminar.

5. Problems Encountered and Resources Required:

In most of the departments many teaching posts are lying vacant. Teachers of those departments could not concentrate on research activities in complete earnestness.

The college in itself cannot grant any leave to the teachers to pursue their research works. All leaves are sanctioned by the Higher Education Department, Government of West Bengal. The Principal can only forward the application of leaves of the researchers. Sanction of leaves may be a time consuming process.

The college has upgraded the library with the grants sanctioned by the UGC. However, there is always a provision for improvement especially in the upgradation of the laboratories. The college must arrange for similar other grants to purchase journals and the publication of the journal.

BEST PRACTICE II

1.Title of the Practice :Introduction of Online Admission

There must always be an effort to make the admission process hassle-free, less time consuming with provisions for lesser errors. Complete Online Admission Process has been initiated to reduce the hassles, human mistakes and labour involved in the Manual Admission Process.

2.The Context:

Our college is situated in a remote and rural area, the students come predominantly from the rural background. The Manual Method of admission process involving off-line form distribution and submission had become the expected mode of Admission. Our college, realized that complete on-line admission process is the reality and there must not be any hesitation in embracing technology in the admission process, not partially but completely. With this positive mindset, the college authority attempted to introduce online admission process and ultimately from the 2015-2016 session, Complete Online Admission process has become the reality.

3. The Practice:

The Online Admission Process was initiated from 2014-2015 session as the applicants were also allowed to download the application forms along with the traditional offline process of collecting forms from the college. In the next session (2015-2016), applicants were also allowed to submit the forms on-line and the requisite fee has to be deposited in the bank.

In this complete online Admission Process, all admission related notifications are uploaded in the college website. As soon as the results of different +2 examinations are published, the college notifies of the dates in which the applicants can submit the online application forms. Forms can be submitted only on-line in the college website www.brambedkarcollegebetai.in. After submitting the forms on-line and taking prints of the "challan" copies the applicants have to pay the requisite fees at any branch of the designated bank (SBI). The technological side of this online admission process is

maintained by a competent outsourced agency. Necessary helpdesks are provided in the college campus by the Students' Union. The Admission Committee monitors the entire process. The entire Merit Panel is prepared Online.

As per the scheduled dates, open counselling is held in the presence of students, parents, teachers and the members of the Students' Union. The tuition fees are to be deposited in the bank and the admission records are instantly computerized. The admission data are then sent to the Students' Section and the Admission Committee.

4.Evidence of Success:

In spite of the initial reservations, the Complete Online Admission Process has turned out to be a complete success. This has indeed lessened the rigorous labour involved in the offline process. The entire process has become smoother with less requirement of human-power. It has also become less time consuming for both the staff and the students.

5. Problems Encountered and Resources Required: Initially, it was argued, not without some justification, that students in remote areas cannot access internet and hence it would not be advisable to turn the entire admission process online. However, it was decided in several meetings, both with the staff and the student representatives that if helpdesk facilities can be introduced in the college, then this problem can be minimized. After a series of discussions, the Complete Online Admission process was initiated in 2014.

Contact Details

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SECTION - E : Evolution Report of the Department

Departments of BENGALI

1. Name of the department : BENGALI
2. Year of Establishment : 1973
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/ units involved : None
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : None
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	02	01
Govt. approved PTT	0	02
Guest Teacher	0	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
PANKAJ CHAKRABORTY	MA	ASSIST. PROF	LINGUISTIC	8	NA
DILIP BISWAS	MA	PTT	DRAMA	17	NA
SROTASWATI MANDAL	MA ,M.PHIL	PTT	LINGUISTIC	5	NA
JAYANTA MANDAL	MA	GUEST LECTURER	RABINDRA SAHITYA	2	NA

DEPESH PRAMANIK	MA	DO	FAKLORE	1	NA
PRAKASH BISWAS	MA	DO	LINGUISTIC	1	NA

11. List of senior visiting faculty : None
 12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 60
 13. Student -Teacher Ratio (programme wise) 34:1
 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None
 15. Qualifications of teaching faculty with
MPhil / - 01 PG. : All teachers are PG
 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NONE
 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NONE
 18. Research Centre /facility recognized by the University : NONE
 19. Publications: NONE
- * a) Publication per faculty

- * Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 1. BAKTITAR BHASA- PRAKAS BISWAS, ISBN: 978-93-85392-40-5, PRATIVAS PUBLISHERS. KOLKATA
 2. BANKIM CHANDRAR ROCHONAI ITIHAS CHARCHA- PRAKASH BISWAS, ISSN :2321-7375 KALYANI UNIVERSITY PUBLICATION
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index

20. Areas of consultancy and income generated : NONE
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards... : NONE
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : 0 %
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0
23. Awards / Recognitions received by faculty and students : 0
24. List of eminent academicians and scientists / visitors to the department : 0
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : NONE
- b) International : NONE
26. Student profile programme/course wise: None

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BENGALI HONS	1639	192	80	112	95.58

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BENGALI HONS	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	85
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

- a) Library : YES
- b) Internet facilities for Staff & Students : YES
- c) Class rooms with ICT facility : YES
- d) Laboratories : NO

31. Number of students receiving financial assistance from college, university, government or other agencies : NONE

32. Details on student enrichment programmers (special lectures / workshops / Seminar) with external experts: SPECIAL LECTURERS

33. Teaching methods adopted to improve student learning : LECTURE AND ICT METHOD AND OBSERVATION METHOD PARTICIPATION IN YOUTH PARLIAMENT .

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Many students of this department are in the NSS unit and participate in many extension activities.

35. SWOC analysis of the department and Future plans : NONE

Departments of ENGLISH

1. Name of the department : ENGLISH
2. Year of Establishment : 1973
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : None
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : None
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0

Asst. Professors	2	1
Guest Lecturer	0	1
Govt approved PTT	0	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
SULIPTA TARAFDAR	MA , NET	ASST. PROFESSOR	Linguistics Feminism	2	NA
PARAMITA ADHIKARY	MA	PART TIME LECTURER	Linguistics	10	NA
BAPAN MONDAL	MA , B ED	GUEST LECTURER	Indian Paper	3	NA

11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 60
13. Student -Teacher Ratio (programme wise) : 15:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil /-0 PG. :All teachers are PG
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NONE
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total

grants received : NONE

18. Research Centre /facility recognized by the University : NONE

19. Publications: NONE

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / international) by faculty and students : NONE

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated : NONE

21.Faculty as members in

a) National committees b) International Committees c) Editorial Boards... : NONE

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 0 %

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research

laboratories/Industry/ other agencies : 0

23. Awards / Recognitions received by faculty and students : 0

24. List of eminent academicians and scientists / visitors to the department : 0

25. Seminars/ Conferences/Workshops organized & the source of

funding a) National : NONE

b) International :
NONE

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
ENGLISH HONS	50	42	27	15	Introduced from 2015-16 session

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
ENGLISH HONS.	100 %	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	NA

PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities
- a) Library : YES
 - b) Internet facilities for Staff & Students : YES
 - c) Class rooms with ICT facility : YES
 - d) Laboratories : NO
31. Number of students receiving financial assistance from college, university, government or other agencies : NONE
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : SPECIAL LECTURERS
33. Teaching methods adopted to improve student learning : AUDIO VISUAL PRESENTATION .
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans : NONE

Departments of HISTORY

1. Name of the department : HISTORY
2. Year of Establishment : 1973
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Department
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : None
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts

	Sanctioned	Filled
--	-------------------	---------------

Professors	0	0
Associate Professors	0	0
Asst. Professors	01	0
Govt. Approved PTT	0	04
Guest Lecturer	0	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
MALAY GHOSH	MA	GOVT. APPROVED PTT	THE TRANSITION FROM MUGHAL RULE TO COLONISUM	12	NA
SUJIT BISWAS	MA , M PHIL	GOVT. APPROVED PTT	WOMEN IN INDIAN HISTORY	5	NA
SARADINDU PAL	MA	GOVT. APPROVED PTT	MODERN EUROPE	5	NA
SUDIP BASU	MA	GOVT. APPROVED PTT	WOMEN IN INDIAN HISTORY	5	NA

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated : NONE
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards... : NONE
22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 100
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0
23. Awards / Recognitions received by faculty and students : 0
24. List of eminent academicians and scientists / visitors to the department : 0
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : NONE
- b) International : NONE
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
HISTORY HONS.	550	105	60	45	85.34

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
HISTORY HONS.	100 %	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	80
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

a) Library : YES

b) Internet facilities for Staff & Students : YES

c) Class rooms with ICT facility : YES

d) Laboratories : NO

31. Number of students receiving financial assistance from college, university, government or other agencies : NONE

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : SPECIAL LECTURERS

33. Teaching methods adopted to improve student learning : AUDIO VISUAL PRESENTATION .

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Many students of this department are in the NSS unit and participate in many extension activities

35. SWOC analysis of the department and Future plans : NONE

Departments of PHILOSOPHY

1. Name of the department : PHILOSOPHY
2. Year of Establishment : 1973
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : None
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : None
8. Details of courses/programmes discontinued (if any) with reasons : None

9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	02	01
Govt. approved PTT	0	01
GUEST TEACHER	0	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
PRAHALLAD CH BISWAS	MA	ASSIST. PROF	LOGIC	2	NA
LIPIKA SAHA	MA	PTT	NAYA	12	NA
MD NAHIRUDDIN	MA	GUEST TEACHER	LOGIC	2	NA

11. List of senior visiting faculty : None
 12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 60
 13. Student -Teacher Ratio (programme wise) 35:1
 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None
 15. Qualifications of teaching faculty with
DSc/ D.Litt/ Ph.D/ MPhil /-0 PG.: All teachers are PG
 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NONE
 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NONE
 18. Research Centre /facility recognized by the University : NONE
 19. Publications: NONE
- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - * Number of publications listed in International Database (For

Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : NONE

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards... : NONE

22. Student projects

- a) Percentage of students who have done in-house projects

including inter departmental/programme : 100

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0

23. Awards / Recognitions received by faculty and students : 0

24. List of eminent academicians and scientists / visitors to the department : 0

25. Seminars/ Conferences/Workshops organized & the source of funding a) National : NONE

b) International :

NONE

c)

26. Student profile programme/course wise: None

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
PHILOSOPHY HONS	270	58	24	34	83.87

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

BENGALI HONS	100	0	0
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28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	85
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

- a) Library : YES
- b) Internet facilities for Staff & Students : YES
- c) Class rooms with ICT facility : YES
- d) Laboratories : NO

31. Number of students receiving financial assistance from college, university, government or other agencies : NONE

32. Details on student enrichment programmers (special lectures / workshops / Seminar) with external experts: SPECIAL LECTURERS

33. Teaching methods adopted to improve student learning : LECTURE AND ICT

METHOD AND OBSERVATION METHOD PARTICIPATION IN YOUTH
PARLIAMENT , PPT

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Many students of this department are in the NSS unit and participate in many extension activities.

35. SWOC analysis of the department and Future plans : NONE

Departments of POLITICAL SCIENCE

1. Name of the department : POLITICAL SCIENCE
2. Year of Establishment : 1973
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : None
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : None

8. Details of courses/programmes discontinued (if any) with reasons : None

9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	02	01
Govt. approved PTT	0	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
BHASWATI CHAKRABORTY	M.PHIL	ASSIST. PROF	DEVELOPMENT STUDIES	6	NA
SAKTI RANJAN TIKADAR	MA	PTT	POLITICAL SOCIOLOGY	17	NA
PRODIP GHOSH	MA ,B.ED	PTT	DO	12	NA
MANAB DAS	MA	PTT	PUBLIC ADMINISTRATION	11	NA

11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 60
13. Student -Teacher Ratio (programme wise) 17:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None
15. Qualifications of teaching faculty with
DSc/ D.Litt/ Ph.D/ MPhil / PG. : M.PHIL-1, PG-03
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NONE
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NONE
18. Research Centre /facility recognized by the University : NONE
19. Publications: NONE
 - * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International

Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : NONE

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards... : NONE

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 100

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0

23. Awards / Recognitions received by faculty and students : 0

24. List of eminent academicians and scientists / visitors to the department : 0

25. Seminars/ Conferences/Workshops organized & the source of funding a) National : NONE

b) International :
NONE

c)

26. Student profile programme/course wise: None

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
POL. SCIENCE	60	50	34	16	84.61

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BENGALI HONS	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	85
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

a) Library : YES

b) Internet facilities for Staff & Students : YES

c) Class rooms with ICT facility : YES

d) Laboratories : NO

31. Number of students receiving financial assistance from college, university, government or other agencies : NONE

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts: SPECIAL LECTURERS

33. Teaching methods adopted to improve student learning : LECTURE AND ICT METHOD AND OBSERVATION METHOD PARTICIPATION IN YOUTH PARLIAMENT .

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

Many students of this department are in the NSS unit and participate in many extension activities.

35. SWOC analysis of the department and Future plans : NONE

Departments of SANSKRIT

1. Name of the department : SANSKRIT
2. Year of Establishment : 2013
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : NONE
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : None
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	0	0
Guest Teacher	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
DEBADITYA DAS	MA	GUEST TEACHER	PHILOSOPHY	3	NA
BHOLANATH SAHA	MA	GUEST TEACHER	KABBO	2	NA
SAMBITA BISWAS	MA	GUEST TEACHER	ODAITYA VEDANTO	1	NA
BITHIKA DASBAIRAGYA	MA	GUEST TEACHER	KABBO	1	NA

11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 100
13. Student -Teacher Ratio (programme wise) 15:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None
 15. Qualifications of teaching faculty with
DSc/ D.Litt/ Ph.D/ MPhil -0 PG.: All teachers are PG
 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NONE
 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NONE
 18. Research Centre /facility recognized by the University : NONE
 19. Publications: NONE
- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students :
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited

- * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index

 - * SNIP

 - * SJR

 - * Impact factor

 - * h-index
20. Areas of consultancy and income generated : NONE
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards... : NONE
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : 100
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0
23. Awards / Recognitions received by faculty and students : 0
24. List of eminent academicians and scientists / visitors to the

department : 0

25. Seminars/ Conferences/Workshops organized & the source of

funding a) National : NONE

b) International :

NONE

26. Student profile programme/course wise: None

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA HONS IN SANSKRIT	339	62	14	48	Introduced From session 15-16

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A HONOURS IN SANSKRIT	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA

Employed - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

a) Library : YES

b) Internet facilities for Staff & Students : YES

c) Class rooms with ICT facility : YES

d) Laboratories : NO

31. Number of students receiving financial assistance from college, university, government or other agencies : NONE

32. Details on student enrichment programmers (special lectures / workshops / Seminar) with external experts: SPECIAL LECTURERS

33. Teaching methods adopted to improve student learning : LECTURE , TUTORIAL ,

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Many students of this department are in the NSS unit and participate in many extension activities.

35. SWOC analysis of the department and Future plans : NONE

Departments of EDUCATION

1. Name of the department : EDUCATION

2. Year of Establishment : 2013
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/ units involved : None
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : None
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	0	0

Guest Lecturer	0	04
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10.

F

aculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
BISWAJIT SARKAR	MA , B ED	GUEST LECTURER	MEASUREME NT AND EVALUATION	3	NA
SOMNATH BHATTACHARYA	MA , B ED	GUEST LECTURER	SPECIAL EDUCATION	2	NA
KRISHANU ADHIKARY	MA , B ED	GUEST LECTURER	EDUCATION AL TECHNOLOG Y	5 MONTHS	NA
UMASANKA R MANDAL	MA , B ED	GUEST LECTURER	EDUCATION AL TECHNOLOG	5 MONTHS	NA

11. List of senior visiting faculty : None

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 95

13. Student -Teacher Ratio (programme wise) 15:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None

15. Qualifications of teaching faculty with
DSc/ D.Litt/ Ph.D/ MPhil / PG. : All teachers are PG
16. Number of faculty with ongoing projects from a) National b) International
funding agencies and grants received : NONE
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total
grants received : NONE
18. Research Centre /facility recognized by the University : NONE
19. Publications: NONE
 - * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national /
international) by faculty and students : NONE
 - * Number of publications listed in International Database (For
Eg: Web of Science, Scopus, Humanities International
Complete, Dare Database - International Social Sciences
Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated : NONE

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards... : NONE

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 100

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0

23. Awards / Recognitions received by faculty and students : 0

24. List of eminent academicians and scientists / visitors to the department : 0

25. Seminars/ Conferences/Workshops organized & the source of

funding a) National : NONE

b) International :

NONE

26. Student profile programme/course wise: None

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA IN EDUCATION	350	52	32	20	

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA IN EDUCATION	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	NA
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities
 - a) Library : YES
 - b) Internet facilities for Staff & Students : YES
 - c) Class rooms with ICT facility : YES
 - d) Laboratories : NO
31. Number of students receiving financial assistance from college, university, government or other agencies : NONE
32. Details on student enrichment programmers (special lectures / workshops / Seminar) with external experts: SPECIAL LECTURERS
33. Teaching methods adopted to improve student learning : LECTURE AND ICT METHOD AND OBSERVATION METHOD PARTICIPATION IN YOUTH PARLIAMENT .
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

Many students of this department are in the NSS unit and participate in many extension activities.
35. SWOC analysis of the department and Future plans : NONE

Departments of Geography

1. Name of the department : Geography
2. Year of Establishment : 2004
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and

the departments/ units involved : Department

5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Universities
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	0	0
Contractual Whole Time Teacher	0	01
Guest Teacher	0	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
BPLAB MAZUMDER	MA. M PHIL	CWTT(CONTRACTUAL WHOLE TIME TEACHER	AGRICULTURE GEOGRAPHY	8 +	NIL
SANTU MANDAL	MA, B.ED.	GUEST LECTURER	AGRICULTURE GEOGRAPHY	6+	NIL
MILTAN BISWAS	MA, BED, MED	GUEST LECTURER	MICRO REGIONAL PLANNING	2	NIL
SUMON DAS	M.A	GUEST LECTURER	URBAN GEOGRAPHY	6 MONTH	NIL

11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 100
13. Student -Teacher Ratio (programme wise) : 15:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : One (lab. Attendant)
15. Qualifications of teaching faculty with
DSc/ D.Litt/ Ph.D/ MPhil -1 PG. : PG-3
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NONE
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total

grants received : NONE

18. Research Centre /facility recognized by the University : NONE

19. Publications: NONE

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / international) by faculty and students : NONE

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated : NONE

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards... : NONE

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 100

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0

23. Awards / Recognitions received by faculty and students : 0

24. List of eminent academicians and scientists / visitors to the department : 0

25. Seminars/ Conferences/Workshops organized & the source of funding a) National : NONE

b) International :

NONE

26. Student profile programme/course wise: NA

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A IN Geography	1500	44	30	14	95.40

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A IN Geography	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? No data

29. Student progression

Student progression	Against % enrolled
UG to PG	90
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

- a) Library : YES
- b) Internet facilities for Staff & Students : YES
- c) Class rooms with ICT

- facility d) Laboratories : YES
31. Number of students receiving financial assistance from college, university, government or other agencies : NONE
 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : LECTURE, INDERECTIVE, PRACTICAL GROUP DISCUSSION, GROUP STUDY, STUDENT BASED EFFECTIVE LEARNING ETC.
 33. Teaching methods adopted to improve student learning : NONE
 34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Many students of this department are in the NSS unit and participate in many extension activities.
 35. SWOC analysis of the department and Future plans : NONE

Departments of COMMERCE

1. Name of the department : COMMERCE
2. Year of Establishment : 1973 - 1974
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : None
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Universities
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	2	2
Asst. Professors	0	0
Govt. Approved PTT	0	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
PANKAJ BHATTACHARYA	M COM	ASSOCIATE PROFESSOR	ACCOUNTANCY	26	NA
PANKAJ MAJHI	M COM	ASSOCIATE PROFESSOR	ACCOUNTANCY	23	NA
SUBHASIS MUKHERJEE	M COM , LLB	PART TIME LECTURER	MARKETING MANAGEMENT	27	NA

11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : NO
13. Student -Teacher Ratio (programme wise) : 1:3

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PG
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NONE
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NONE
18. Research Centre /facility recognized by the University : NONE
19. Publications: NONE
 - * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : NONE
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated : NONE

21. Faculty as members in
 a) National committees b) International Committees c) Editorial Boards... : NONE
22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programme : 100
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0
23. Awards / Recognitions received by faculty and students : 0
24. List of eminent academicians and scientists / visitors to the department : 0
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National : NONE
 b) International : NONE
26. Student profile programme/course wise:NA

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com Honours	1	1	1	0	100

*M = Male *F = Female

27. Diversity of Students NA

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com Honours	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NONE

29. Student progression

Student progression	Against % enrolled
UG to PG	No data available
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Nil
Entrepreneurship/Self-employment	No data available

30. Details of Infrastructural facilities

- a) Library : YES
- b) Internet facilities for Staff & Students : YES
- c) Class rooms with ICT facility : YES
- d) Laboratories : YES

31. Number of students receiving financial assistance from college, university, government or other agencies : NONE

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : SPECIAL LECTURERS

33. Teaching methods adopted to improve student learning : CT
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:None
35. SWOC analysis of the department and Future plans : NONE

SECTION F: Post Accreditation Initiatives

The college was accredited with Grade C (CGPA: 1.76) in Cycle I of NAAC Accreditation on 15 June, 2009. The Peer Team suggested some major points for quality enhancement and maintenance of the institute.. During the next five years, the IQAC took a major role in the quality enhancement and maintenance of the institute. It emerged as the regularly functioning unit to sustain the quality of academic excellence.

The following are the post accreditation initiatives :

- Introduction of English Honours, Education Honours and Sanskrit Honours courses
- Introduction of online admission from 2014-2015 academic session.
- Introduction of UGC funded a) Remedial Coaching for SC/ST and OBC (non-creamy layer) students and b) Entry in Services for SC/ST and OBC (non-creamy layer) students.
- Establishment of UGC funded Net Work Resource Centre
- Major thrust was given to ICT enabled teaching-learning process. Four projector machines have been purchased to serve the purpose.
- The NSS Unit has been formed and affiliation has been granted by the university recently.

- The laboratories for the science courses have been constructed as pre requisition conditions of opening of science stream.
- Upgradation of the library by purchasing new books and magazine. A reading room has been constructed.
- College has applied to the West Bengal College Service Commission to fill the vacant position of permanent faculty. Two full time teachers have joined the college in 2014.
- Twelve guest teachers have been appointed since last accredited.
- To augment the research culture the teachers are encouraged to apply for the project and Ph.D. One teacher has completed his Ph.D and two teachers have submitted their thesis paper and six teachers has enrolled for Ph.D. The college has installed two software Eviews and Stata to facilitate the research work . An initiative has been taken to publish a college journal, for which application has been made for ISSN number.

SECTION G: ANNEXTURE I

DR. B.R. AMBEDKAR COLLEGE

P.O- BETAI, DIST - NADIA, STATE – WEST BENGAL, PIN – 741163

PH – 03471 254207 / 716 , E-mail – ambedkarcollege@rediffmail.com

Website – brambedkarcollegebetai.in

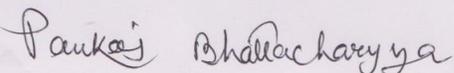
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Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report(SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



PANKAJ BHATTACHARYYA
Teacher-in-Charge
Dr. B.R. Ambedkar College
P.O.-Betai, Dt.- Nadia

***Prof. Pankaj Bhattacharyya
Teacher-in-charge
Dr. B.R. Ambedkar College
Betai, Nadia, W.B.***

SECTION H: Enclosures



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Dr. B. R. Ambedkar College
Betai, Dist. Nadia, affiliated to University of Kalyani, West Bengal as
Accredited
with CGPA of 1.76 on four point scale
at C grade
valid up to June 14, 2014.*

Date : June 15, 2009



Director
Director



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
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Quality Profile

Name of the Institution : Dr. B. R. Ambedkar College

Place : Betai, Dist. Nadia, West Bengal

Criteria	Weightage (W _i)	Criterion-Wise Grade Point Averages (Cr _i GPA)	W _i X Cr _i GPA
I. Curricular Aspects	050	1.50	075
II. Teaching-Learning and Evaluation	450	1.86	837
III. Research, Consultancy and Extension	100	1.00	100
IV. Infrastructure and Learning Resources	100	2.30	230
V. Student Support and Progression	100	1.70	170
VI. Governance and Leadership	150	1.77	266
VII. Innovative Practices	050	1.60	080
Total	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA}) = 1758$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{1758}{1000} = 1.76$$

Grade = **C**

Descriptor = **SATISFACTORY**

Date : June 15, 2009



H. K. S. S.
Director

- This certification is valid for a period of Five years with effect from June 15, 2009
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer

No. UGC/ 1701 /L-6.

When replying please quote
Number, Date and Subject.

DEPUTY REGISTRAR.

Senate House, the 12th Oct., 1982.

FROM
THE DEPUTY REGISTRAR, CALCUTTA UNIVERSITY

To
The Principal,
Dr. B.R.Ambedkar College,
P.O. Betal. ~~XXXXXX~~

Sub: Inclusion of Dr.B.R.Ambedkar College under
Section 2(f) of the UGC Act, 1956.

Sir,

I am to invite a reference to the correspondence resting with your letter no. 87/3/81 dated the 17th Oct., 1981, on the subject mentioned above and to state that it appears that in the column (7) of the statement submitted to this office, it has been mentioned that the College is a provisionally affiliated one although this office records show that it was granted permanent affiliation.

I am, therefore, to request you to be so good as to furnish this office with a revised statement in the prescribed proforma, in duplicate, for transmission to the UGC.

Yours faithfully,

Deputy Registrar.

University of Kalyani

Kalyani - 741 235, Nadia
West Bengal



Phone Off : 25828-750/ 25828378/
25828293/ 25828478/ 25828889/
25829356/25821254/ 25828477
Fax: 00-91-33-2582-2505
Phone : (Off.) : 00-91-33-25025762
E.mail : registrar@klyuniv.ac.in
registrar@klyuniv.ac.in

Registrar (Offg.)

No.RPS/Aff.Coll/71/2015

Dated : 30/12/2015

TO WHOM IT MAY CONCERN

This is to certify that **Dr. B. R. Ambedkar College**, P.O. Betai, P.S. Betai, Dist. Nadia, West Bengal, was established in **1973** and was affiliated to Calcutta University in **1973** and recognized by the University Grants Commission. **Since 1999** the College is affiliated to the **Kalyani University** and the following Courses/ Subjects are taught in the said college as per approval.

Sl.No.	Name of the Course(s) and Duration	Affiliation		Period of validity for the year(s)
		Permanent	Temporary	
1.	B.A. Hons. in Bengali	Permanent		
2.	B.A. Hons. in History	Permanent		
3.	B.A. Hons. in Political Science	Permanent		
4.	B.A. Hons. in Philosophy	Permanent		
5.	B.A. Hons. in Geography	Permanent		
6.	B.A. Hons. in English	Permanent		
7.	B.A. Hons in Education	Permanent		
8.	B.A. Hons in Sanskrit	Permanent		
9.	B.Com Hons. in Accountancy	Permanent		
10.	B.Sc. Gen. in Mathematics	Permanent		
11.	B.Sc. Gen. in Geography	Permanent		
12.	B.Sc. Gen. in Economics	Permanent		
13.	B.A. & B.Com 3 Yrs. General	Permanent		



Registrar (Offg.)

REGISTRAR (OFFG.)
University of Kalyani
Kalyani, Nadia-741235
West Bengal